

## AGENDA

**Meeting:** SOUTH WEST WILTSHIRE AREA BOARD  
**Place:** Nadder Hall, Weaveland Road, Tisbury, SP3 6HJ  
**Date:** Wednesday 29 February 2012  
**Time:** Youth Items 6.00 – 7.00pm Regular Board Items from 7.00pm (approx)

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Including the Parishes of Alvediston, Ansty, Barford St. Martin, Berwick St John, Berwick St Leonard, Bishopstone, Bowerchalke, Broad Chalke, Burcombe Without, Chicklade, Chilmark, Compton Chamberlayne, Dinton, Donhead St Andrew, Donhead St Mary, East Knoyle, Ebbesbourne Wake, Fonthill Bishop, Fonthill Gifford, Fovant, Hindon, Kilmington, Mere, Netherhampton, Quidhampton, Sedgehill and Semley, South Newton, Stourton with Gasper, Stratford Toney, Sutton Mandeville, Swallowcliffe, Teffont, Tisbury, Tollard Royal, West Knoyle, West Tisbury, Wilton and Zeals.

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments and networking opportunities will be available from 5:30pm.**

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Please direct any enquiries on this Agenda to Lisa Moore (Democratic Services Officer), on 01722 434560 or email [lisa.moore@wiltshire.gov.uk](mailto:lisa.moore@wiltshire.gov.uk)

or Stephen Harris (South West Wiltshire Community Area Manager), Tel: 01722 434211 or (email) [stephen.harris@wiltshire.gov.uk](mailto:stephen.harris@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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### Wiltshire Councillors

Cllr Bridget Wayman – (Chairman)	Nadder and East Knoyle
Cllr Josephine Green – (Vice-Chairman)	Fovant and Chalke Valley
Cllr Richard Beattie	Wilton and Lower Wylye Valley
Cllr Tony Deane	Tisbury
Cllr George Jeans	Mere



<b>6.00pm – 7.00pm (approx)</b> <b>Young People’s Items to be considered</b>		<b>Time</b>
1.	<p><b>Welcome and Introductions to the Young People's Section of the Agenda</b></p> <p>The Chairman Councillor Bridget Wayman will open the meeting and welcome the Young People in attendance to the South West Wiltshire Area Board.</p>	<b>6.00pm</b>
2.	<p><b>Youth Project Funding</b></p> <p>Information will be provided on the proposals for the £12,000 of Youth Funding available.</p> <p>The Board will then engage with the young people in attendance to hear about their ideas for projects, which could be funded by the scheme.</p> <p><i>Officer: Steve Harris, Community Area Manager</i></p>	<b>6.10pm</b>
3.	<p><b>Feedback from Young People</b></p> <p>The Board will invite the young people to make suggestions for items they would like to see included in a special Young Person’s Area Board meeting in the future.</p>	<b>6.45pm</b>
4.	<p><b>Youth Area Board Summary and Interlude</b></p>	<b>6.55pm</b>
<b>7.00pm onward (approx)</b> <b>Regular Board Items to be considered</b>		
5.	<p><b>Welcome and Introductions to the South West Wiltshire Area Board</b></p> <p>The Chairman will open the second section of the meeting.</p>	<b>7.00pm</b>
6.	<p><b>Apologies for Absence</b></p>	
7.	<p><b>Declarations of Interest</b></p> <p>Councillors are requested to declare any personal or prejudicial interests or dispensations granted by the Standards Committee.</p>	

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| 8.  | <b>Minutes (Pages 3 - 14)</b>   |        |
|     | To confirm as a correct record and sign the minutes of the previous meeting held on Wednesday 7 December 2011.  |        |
| 9.  | <b>Matters Arising</b>  | 7.10pm |
|     | The Board will discuss any matters arising from the minutes of the last meeting.  |        |
| 10. | <b>Chairman's Announcements (Pages 15 - 18)</b>   | 7.15pm |
|     | To receive any announcements from the Chairman including:   |        |
|     | <ul style="list-style-type: none"> <li>• Help to Live at Home - Update</li> <li>• The Localism Act 2011</li> <li>• Water Abstraction Update</li> <li>• Extraordinary meeting to consider Grants – 22 March 2012</li> </ul>  |        |
| 11. | <b>Councillor Initiative - Jubilee and Olympic Community Event Funding (Pages 19 - 28)</b>  | 7.25pm |
|     | <u>Community Event Funding</u>  |        |
|     | In June 2012 it will be the Queen's Diamond Jubilee. In July 2012 the Olympic torch will be passing through the South West area of Wiltshire. The aim of this project is to provide a simple process for awarding grants to support celebrations within the South West Wiltshire Community Areas. |        |
|     | <p>a) The Board will consider allocating £41,000 of funds to this project as detailed in the attached report.</p> <p>b) A report detailing applications made to this fund is also attached to the agenda, copies of the applications are to follow and will be available at the meeting.</p>      |        |
|     | <i>Officer: Steve Harris, Community Area Manager</i>  |        |
|     | <u>Medieval Tent Funding</u>  |        |
|     | c) It is proposed that the area board allocates £1,400 to fund the hire of an oblong medieval tent for the Queen's Diamond Jubilee Celebration Event in Salisbury on Tuesday 1 <sup>st</sup> May 2012.  |        |
|     | All Area Boards have been invited to organise and host a jousting tent in the Cathedral Close in which to 'showcase' their history and provide examples of community initiatives which makes their area unique. Report attached.  |        |
|     | <i>Officer: Steve Harris, Community Area Manager</i>  |        |

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| 12. | <p><b>Tisbury Campus Update</b></p> <p>To receive an update from a member of the Tisbury Campus Shadow Community Operations Board (SCOB).</p> <p><i>Cllr Tony Deane</i></p>  | 7.30pm |
| 13. | <p><b>Partner and Community Area Updates (Pages 29 - 40)</b></p> <p>The Board will receive verbal updates from the room, some written updates are attached.</p> <ul style="list-style-type: none"> <li>• Fire</li> <li>• NHS</li> <li>• Police</li> </ul>  | 7.35pm |
| 14. | <p><b>Community Asset Transfer (Pages 41 - 50)</b></p> <p>The Board will consider an application for the transfer of Wiltshire Council owned land at Hindon Allotments, Hindon to Hindon Parish Council in accordance with Wiltshire Council's Community Asset Transfer Policy as detailed in the attached report.</p> <p><i>Officer: Steve Harris, Community Area Manager</i></p>   | 7.40pm |
| 15. | <p><b>Community Area Transport Group Update and Funding for Safety Improvement Project to the Crossing on the A30 near Ludwell (Pages 51 - 60)</b></p> <p><u>Community Area Transport Group</u><br/>To receive an update from a member of the Group and to note the attached minutes from their last meeting.</p> <p><i>Cllr Tony Deane</i></p> <p><u>Councillor Initiative</u><br/>The Board will consider whether to allocate £11,000 of funds to the safety improvement project on the A30 at Charlton, near Ludwell, as detailed on the attached report.</p> <p><i>Cllr Tony Deane</i></p> | 7.50pm |
| 16. | <p><b>Replacement Finger Posts (Pages 61 - 62)</b></p> <p>The Board will consider the request to release funding to Quidhampton parish council to replace a fingerpost as per the attached officer's report.</p> <p><i>Officer: Steve Harris, Community Area Manager</i></p>   | 8.10pm |

17. **Community Area Grants** (Pages 63 - 72)

8.15pm

The Board members will consider 8 applications for funding from the Community Area Grants Scheme:

<b>Project and Applicant</b>	<b>Amount Requested</b>
Sound system for Village Hall. Applicant: Broad Chalke Village Hall Management Committee.	£2,213
Village marquee. Applicant: Tollard Royal Village Committee.	£1,000
Exhibiting facilities for village shows. Applicant: Chilmark Horticultural Society.	£959
Re-decoration of Village Hall. Applicant: Sedgehill Village Hall	£989.21
Archery event for users of the Stroke Club Applicant: Forum Stroke Club	£501.90
Village Hall refurbishment Applicant: Teffont Village Hall	£7,508.46
Refurbishment of kitchen ceiling Applicant: Semley Village Hall	£968
Improvements to kitchen and servery Applicant: East Knoyle Village Hall	£5,000

18. **Update on Issues** (Pages 73 - 74)

8.55pm

To note the attached report and to receive an update on the progress of issues to date.

*Officer: Steve Harris, Community Area Manager*

19. **Future Meeting Dates, Evaluation and Close:** (Pages 75 - 76)

9.00pm

A copy of the Forward Plan is attached for information.

**Extraordinary Meeting  
to Consider Community Area Grant applications  
and Youth Funding bids**

**Thursday 22 March 2012**

7.00pm

Nadder Hall, Tisbury

**Future Meeting Dates**

**Wednesday 11 April 2012**

7.00pm

Charlton Remembrance Hall

**Wednesday 13 June 2012**

7.00pm

Wilton Community Area

**Wednesday 15 August 2012**

7.00pm

Mere Community Area

**Wednesday 17 October 2012**

7.00pm

Nadder Hall, Tisbury

**Wednesday 5 December 2012**

7.00pm

Wilton Community Centre

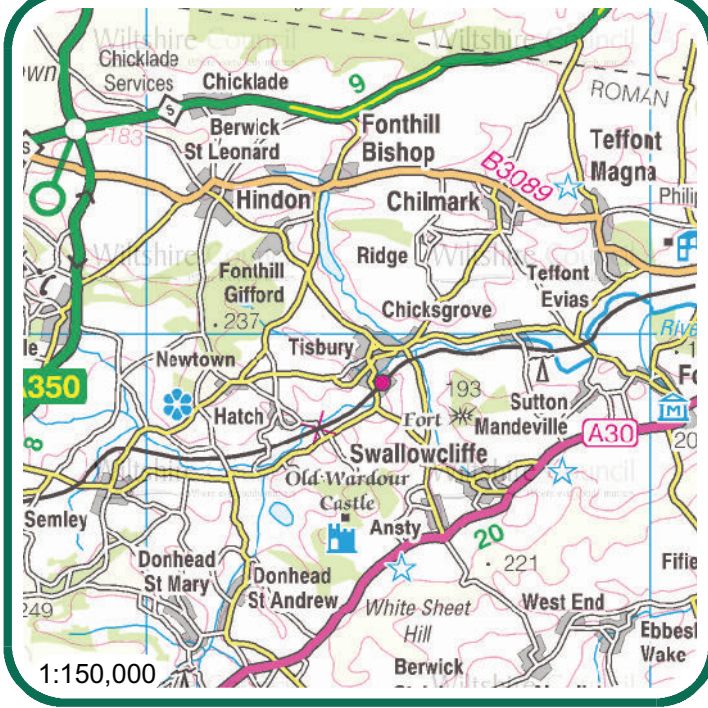
**Wednesday 6 February 2013**

7.00pm

Grove Buildings, Mere

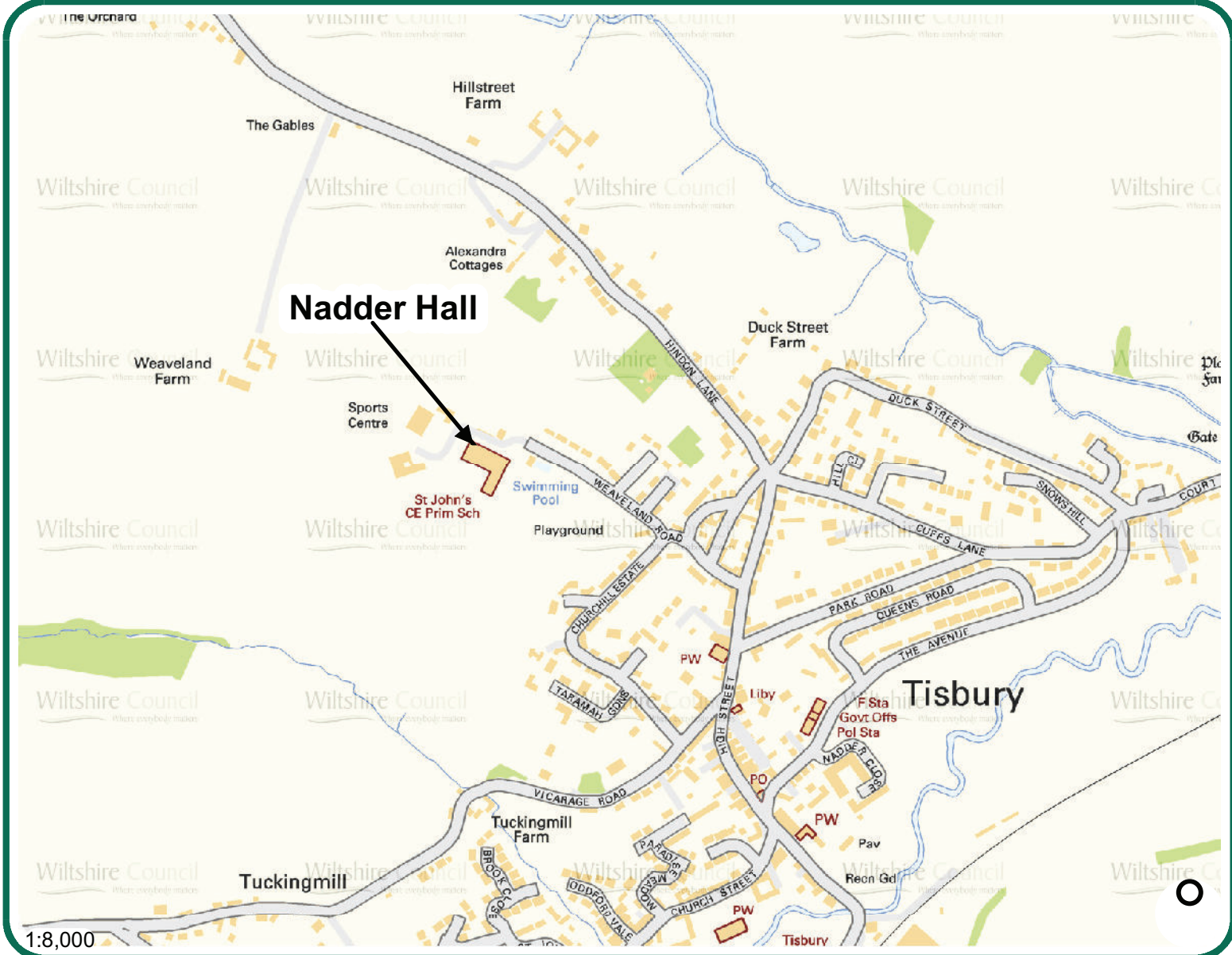






**Nadder Hall**  
**Weaveland Road**  
**Tisbury**  
**Wiltshire**  
**SP3 6HJ**


  
 Where everybody matters





# MINUTES

**Meeting:** SOUTH WEST WILTSHIRE AREA BOARD  
**Place:** Wilton community Centre, West Street, Wilton Wilts SP2 0DG  
**Date:** 7 December 2011  
**Start Time:** 7.00 pm  
**Finish Time:** 9.45 pm

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Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560

or (e-mail) [lisa.moore@wiltshire.gov.uk](mailto:lisa.moore@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Bridget Wayman (Chairman), Cllr Jose Green (Vice Chairman),  
Cllr Richard Beattie, Cllr Tony Deane, Cllr George Jeans and Cllr John Noeken,  
Cabinet Member for Resources

### **Wiltshire Council Officers**

Lisa Moore, Democratic Services Officer  
Graeme Hay, Head of Service - Local Highways and Streetscene (South)  
Matthew Woolford, Media Relations Manager  
Tom Bray, Southern Wiltshire Community Area Manager  
Stephen Harris, Community Area Manager  
Jaki Farrell, Youth Services Coordinator  
Ros Griffiths, Project Manager Campus and Operational Delivery Models Team

### **Town and Parish Councillors**

Ansty Parish Council - Oldfield  
Bishopstone Parish Council – M Ash & J Thompson  
Bower Chalke Parish Council – R Weaver  
Burcombe without Parish Council – C Churchill & N Lefroy  
Dinton Parish Council – C Churchill & C Smith  
Fovant Parish Council - C Churchill & N Knowles  
Hindon Parish Council – D Robertson

Mere Parish Council – M White  
Quidhampton Parish Council - C Churchill  
Sutton Mandeville Parish Council – W Brooks  
Swallowcliffe Parish Council – G Ewer  
Teffont Parish Council – Z Faulkner & R Long-Fox  
Tisbury Parish Council – P Duffy & S Harry  
Wilton Town Council – T Batchelder, P Matthews, C Purves & T Taylor

**Partners**

Wiltshire Police - Inspector Andy Noble  
Wiltshire Police Authority - Joy Hillyer  
TAPCAP – N Knowles  
Wilton CAP – R Ashton Brown  
TCSP – Bev Ford

**Total in attendance: 45**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Welcome and Introductions</u></p> <p>The Chairman, Councillor Bridget Wayman welcomed everyone to the meeting of the South West Wiltshire Area Board and introduced Councillor John Noeken, Cabinet representative for Resources and Mr Graeme Hay, Head of Local Highways &amp; Streetscene for South area.</p> <p>The Chairman introduced Steve Harris; the new Community Area Manager (CAM) for South West Wiltshire who was in attendance, however as he had not yet started his role with the Board on a full time basis, the Southern Wiltshire CAM, Tom Bray was at the top table with the Board members.</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> <li>• Graham Hogg – Service Director</li> <li>• Steve Wilson – Divisional Highways Manager</li> <li>• Mike Franklin – Wiltshire Fire and Rescue</li> </ul>
3.	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
4.	<p><u>Minutes</u></p> <p>The minutes of the previous meeting, held on Wednesday 5 October 2011 were agreed a correct record and signed by the Chairman.</p>
5.	<p><u>Matters Arising</u></p> <p><u>Salamander</u> Councillor Green had attended a ceremony to mark the completion of the Salamander course at Salisbury Fire Station where some young people from the South West Wiltshire Community Areas had taken part.</p> <p><u>Community Area Grant</u> Councillor Deane asked for clarification on whether the grant of £5,000 awarded to Semley Village Stores was given as a grant or as a loan, as he was not able to attend the previous meeting. The Chairman confirmed it was a grant.</p> <p><u>British Cycle Association</u> Wilton Town Councillor Phil Matthews informed the Board that a wash up meeting had taken place on 4 November; the notes from that meeting were not available yet.</p>

6.

## Chairman's Announcements

### Localism Act

The Chairman advised that the Localism Bill, about which there had been a seminar in May, 2011 at Dinton Village Hall, had now been enacted. Details of any changes to the Bill were not yet known, but would be reported to the Area Board in due course.

### What Matters to You

A survey was being rolled out across Wiltshire. The views of the community about your areas really do count, and Wiltshire Council would like to invite you to comment on a range of topics that affect life where you live, including:

- how and what we spend money on in your area
- what we can do to improve life where you live
- how we can improve safety in your area
- your views on other public services
- the natural environment where you live

It's easy to take part. [You can fill in the survey online](#) which saves time, and us money, or complete a paper survey and return it using the prepaid envelope.

Packs are available in most Wiltshire libraries and leisure centres or from the Area Board meeting tonight.

Once all the responses have been analysed a full report would be produced. This would be used by the council and our official partners, including NHS Wiltshire, Wiltshire Fire & Rescue Service and Wiltshire Police, to develop policies that meet the needs of local communities.

### 11 – 19 Strategy Outcome of Consultation

Information was attached to the agenda highlighting seven priorities following the approval of the Commissioning Strategy for 11 – 19 year olds, by Cabinet on 13 September 2011.

### Parking

The cost of season tickets for car parks in Wiltshire is being discounted by around 20%. Prices have been reviewed and the discount is a temporary measure until permanent reductions are made in the New Year.

The new prices are on the Wiltshire Council website already and took effect from Tuesday 6 December.

### Adoption

National press had recently reported that there was a low adoption rate across the country. Until recently the Chairman had been on the Adoption Board and assured everyone that Wiltshire were in fact working well on the adoption

process and that many hold ups were a result of the courts, not by Wiltshire Council.

#### Empty Homes Officer

An Empty Homes Officer had recently been appointed. If Parish councils had identified any private or council empty homes they could contact Claire Pullan by email [claire.pullan@wiltshire.gov.uk](mailto:claire.pullan@wiltshire.gov.uk)

#### Olympic Route

Matthew Woolford, Communications Account Manager showed a short DVD which outlined a brief overview of the 2012 celebrations around Wiltshire for the Olympics and the Queens Golden Jubilee.

Tool kits were available from Matthew and people were able to log their contact details with him for further updates as they become available.

#### Youth Area Board

The next meeting of the Area Board would be on 29 February 2012. Starting earlier than usual, at 6.00pm the theme for the first hour of this meeting would be centred on young people. Information would be available on youth grants which would be considered by the Board at a special grants area board to be held in March 2012. The Board has £12,000 of youth project funds available for this project.

#### South Wiltshire Core Strategy

Councillor Green had attended a meeting the previous evening where the Inspector had found the draft document to be sound. The reduction in new homes for the area had been reduced from 12,400 to 9,400. This document would go to Cabinet on 17 January 2012 and then to Full Council on 7 February 2012.

The South Wiltshire Core Strategy needed to be consistent with the rest of Wiltshire and so would feed into the overall Strategy for Wiltshire by the end of 2012. Until the new strategy is formally adopted the present strategy will continue to be followed.

#### Village Design Statement (VDS)

Councillor Green explained that three VDS were still waiting to be ratified. The Head of Spatial Planning was optimistic that the VDS would be brought to Area Planning committees in the future for adoption and could then be used as evidence when making future decisions.

The Chairman allowed Mr Weaver to read a statement out regarding his dissatisfaction with the consultation for the South Wiltshire Core Strategy.

The Chairman added that further information would become available on housing boundary issues which would be brought back to a future Area Board meeting.

7.	<p><u>Petition Relating to Road Noise from the A350 at East Knoyle</u></p> <p>The Board were informed that a petition had been received regarding a noisy stretch of road along the A350 at East Knoyle. The request was that when the road was next due for resurfacing, consideration should be given to the use of a quiet surface.</p> <p>As no one was in attendance to speak on behalf of the petition, the Board voted on the request.</p> <p><b><u>Decision:</u></b>  <b>The South West Wiltshire Area Board supports the request that when the road section at the A350 near East Knoyle is next due for resurfacing, that a quiet surface is considered as it is recognised that noise is an issue in that area.</b></p>
8.	<p><u>Tisbury Campus Update</u></p> <p>Councillor Tony Deane introduced Ros Griffiths as the new Project Officer for the Tisbury Campus Project.</p> <p>Papers were circulated (copies are attached to these minutes) detailing the Tisbury Shadow COB Campus proposal to the Board, as detailed below:</p> <p>The Area Board is asked to consider making the following recommendation to the Cabinet regarding the Tisbury Community Campus proposal:</p> <p>Recommendation:  That based on an assessment of the overall service improvement possibilities and to ensure long term security of service delivery for the wider Tisbury Community Area, the South West Wiltshire Area Board ask cabinet to:</p> <ul style="list-style-type: none"> <li>(a) Support a community campus on the Nadder School Site that will service the Tisbury Community Area and ensure that this includes, as a minimum, all services outlined to the meeting.</li> <li>(b) Develop this proposal so it is delivered with minimal disruption to the existing services and facilities and not detract from the heart of Tisbury.</li> <li>(c) Provide resources to ensure that the Business Case is submitted to Cabinet Spring of 2012 as the original programme.</li> </ul> <p><b><u>Decision:</u></b>  <b>The South West Wiltshire Area Board approved the recommendation as detailed above.</b></p>



9.	<p><u>Community Area Transport Group (CATG) Update</u></p> <p>Councillor Tony Deane gave an update, following the last group meeting held on 22 November 2011, adding that Officers who attended these meetings were doing their utmost to progress the schemes. Notes from this meeting had not been finalised and would be available at a later date.</p> <p>Out of the allocated £34,000 approximately £24,000 had been committed to projects this year.</p> <p>The pelican crossing scheme on the A30 at Charlton, in the parish of Donhead St Mary would cost approximately £85,000, as this was a small village it was unlikely that they would ever be in a position to raise the funds to pay for the completion of the crossing. If remaining funds were available at the end of the financial year the CATG would come to the Board for a contribution to this project.</p> <p>Financial help from Parish Councils towards small schemes was welcomed.</p> <p><u>Lorry Survey</u></p> <p>Dinton Parish Councillor - Charles Smith gave feedback from the Lorry Survey which had been carried out earlier in the year. Traffic was observed between the hours of 07:00 – 19:00, to establish the number of HGV's travelling along the B3089. Charles would submit his findings to Wiltshire Council, for consideration when planning went ahead for improvements to Willoughby Hedge.</p> <p>The Chairman added that the weight limit would not be lifted until improvements are made to the A303 junction.</p> <p>Tom Bray, Community Area Manager agreed to send Charles information on the Lorry Watch scheme which was in operation in other areas.</p>
10.	<p><u>Replacement Fingerposts</u></p> <p>The Board considered the request to release funding to the four parish councils detailed in the officer report along with one additional request from Sutton Manderville parish council who had been missed off the report.</p> <p><b>Recommendation:</b>  <b>To release funding of £350 per parish council to Donhead St Andrew, Swallowcliffe, Sedgehill and Semley, Tisbury and Sutton Manderville, with the condition that each Parish Council that receives funding to replace or refurbish a finger post, in line with the issued criteria, must provide evidence of doing so within twelve months.</b></p> <p><b>Decision:</b>  <b>The South West Wiltshire Area Board released £1,750 of funds to the named parish councils as per the above recommendation and condition.</b></p>

	<p>Graeme Hay, Head of Service – Highways and Streetscene (south), advised that the rolling programme for fingerposts through the Highways department had been suspended. Councillor Deane confirmed that funding for replacement fingerposts would continue to be considered at the Area Board. Parishes wishing to apply for funding should contact the Community Area Manager, Steve Harris on <a href="mailto:stephen.harris@wiltshire.gov.uk">stephen.harris@wiltshire.gov.uk</a>.</p>
11.	<p><u>Community Asset Transfer (CAT)</u></p> <p>The Board considered an application for a Community Asset Transfer (CAT) made by Bishopstone Village Hall Committee for the transfer of land adjoining Bishopstone Village Hall, as detailed in the officer report attached to the agenda, and in accordance with Wiltshire Council’s Community Asset Transfer Policy.</p> <p><b><u>Decision:</u></b>  <b>The South West Wiltshire Area Board approved the transfer subject to the matters referred to in paragraph 9 of the Officers report.</b></p>
12.	<p><u>Partner Updates</u></p> <p><u>Police</u>  Inspector Andy Noble introduced himself as the replacement for Inspector McMullin, and explained that he would be covering the Wilton Community Area whilst his colleague Inspector Lindsey Winters covered Mere and Tisbury.</p> <p>Inspector Noble then gave a presentation on the new Policing Model, explaining that the aim was to deliver the same level of service across Wiltshire for less money. As a result of the new model, response times had been improved.</p> <p>None of the front line services had been cut, instead there had been reductions to the behind the scenes support structure.</p> <p>In the future the police would be involved with the Campus projects across the county with the intention of being more efficient.</p> <p>Inspector Noble went on to give area updates, these included:</p> <p><u>Mere</u>  There had been 6 residential burglaries across Mere and Zeals, two men remain in custody awaiting trial.</p> <p><u>Tisbury</u>  There had been several heating/oil fuel thefts with between 500 – 5,500 litres being stolen at a time. Dedicated patrols were now in operation to tackle this, but people were urged to report suspicious unmarked tankers or fuel carrying vehicles to the police. Close cross border working with Dorset was in progress,</p>

on these thefts.

#### Wilton

There had been a tragic death of a young person in the area; rumours that there had been suspicious circumstances, in terms of foul play were untrue.

Recent rural crime included poaching, two people had been arrested and cross border work was underway to tackle this issue.

#### Wiltshire Police Authority

Joy Hillyer gave an update and explained that the WPA was monitoring what was happening under the new policing model, adding that so far the WPA was very pleased with how things were going.

From 15 November 2012, the role of the WPA will end and they will be replaced by a Police and Crime Commissioner, further information on this was included in the handout circulated at the meeting. A copy is attached to these minutes.

#### Community Area Young People's Issues Group (CAYPIG) – Jaki Farrell

A written update report had been attached to the agenda. Jaki added that they were fortunate in Mere and Tisbury to have had good support from the Area Board and the Parish Councils for youth projects and activities. In the future, changes to the way in which youth services are delivered, it may be necessary to think of additional ways to raise further funds towards activities and running costs of the youth services available in the community areas.

Councillor Green asked if Jaki could offer Fovant Youth Club any suggestions on how to attract volunteers, as they were in desperate need. Answer: Jaki offered to provide Fovant with any advice on volunteering possible.

**Action: Cllr Green and Jaki Farrell to discuss the matter further outside of the meeting.**

#### Low Water Levels

Mary White – Chairman of Mere Parish Council read a statement out regarding the low water levels in The Shreen and Ashfield Water, thought to be caused by over abstraction of the water by Wessex Water, supported by the Environment Agency. A copy of the statement is attached to these minutes.

Several other parishes contributed to this discussion, with similar issues of low water levels in the rivers near them. Councillor Noeken suggested that as this was more widespread than just Mere, it may be a matter which affects areas across the whole of Wiltshire. He suggested that one of the Board members brings the matter to the Cabinet meeting the following week.

**Action: Councillor Deane agreed to take the matter to Cabinet on 13 December 2012.**

	<p>Suggestions received from the floor:</p> <ul style="list-style-type: none"> <li>• That if people have important issues such as these to discuss, that they are put forward as agenda items, prior to the publication of the agenda, so that other people with similar issues can prepare for input into the discussion.</li> <li>• The Issues System is there for people to log such issues; the Parish Council could have logged this on the system.</li> </ul>
13.	<p><u>Youth Initiatives Funding</u></p> <p>The Board considered the request to release £11,144 of Youth Initiative Funding to the Youth Coordinator in order for it to be used on funding the transport element of future youth projects as detailed in the officer report.</p> <p>The Board members voted on the recommendation.</p> <p><b><u>Decision:</u></b>  <b>The Board agreed to transfer the youth funding available to the Board of £11,144 to the Youth Development Coordinator for South West Wiltshire to spend on transport related projects across the 3 community areas. The YDC is requested to report back to the Area Board on how this money has been allocated.</b></p>
14.	<p><u>Community Area Grants</u></p> <p>The Board considered five applications detailed in the report, along with one other application for funding from the Community Area Grant Scheme. The Chairman invited applicants present to speak in support of their application and to answer any questions from the room. After discussion the Board members voted on each application in turn.</p> <p><b><u>Decision</u></b>  <b>Ebbesbourne Wake Village Hall Trust was awarded £5,000 towards their project to completely revamp and update the children’s play area situated outside.</b>  <b><i>Reason</i></b>  <b><i>The application met the Community Area Grant Criteria for 2011/12 and would provide play facilities for the children in the community.</i></b></p> <p><b><u>Decision</u></b>  <b>Bowerchalke Village Hall was awarded £3,931 towards their project to refurbish and upgrade the village hall.</b>  <b><i>Reason</i></b>  <b><i>The application met the Community Area Grant Criteria for 2011/12 and would provide enhanced facilities for use by the community.</i></b></p>

	<p><b><u>Decision</u></b>  <b>Friends of Dinton School was awarded £4,247 towards their project to completely upgrade and refurbish the school swimming pool.</b></p> <p><b><i>Reason</i></b>  <b><i>The application met the Community Area Grant Criteria for 2011/12 and would benefit the whole community once the pool was opened for outside use.</i></b></p> <p><b><u>Decision</u></b>  <b>Circular Arts was awarded £1,000 towards their Sunshine project to bring arts workshops to the elderly, with the condition that the award be made subject to the other funding detailed in the application, being secured.</b></p> <p><b><i>Reason</i></b>  <b><i>The application met the Community Area Grant Criteria for 2011/12 and would provide opportunities for groups of elderly residents in the community to take part in arts workshops.</i></b></p> <p><b><u>Decision</u></b>  <b>The application from Tollard Royal Village Hall Committee was deferred until a future meeting.</b></p> <p><b><i>Reason</i></b>  <b><i>As no one was in attendance to answer questions on the application.</i></b></p> <p><b><u>Decision</u></b>  <b>Chalke Valley Historical Society was awarded £250 towards their project to scan and archive historical documents.</b></p> <p><b><i>Reason</i></b>  <b><i>The application met the grant criteria for 2011/12 and would enable the historical documents to be preserved and used more widely in the future.</i></b></p>
15.	<p><b><u>Update on Issues</u></b></p> <p>Tom Bray, Community Area Manager explained that he and the new CAM for the South West, Steve Harris would be sitting down together the following week to go through all of the active issues on the Issues System. Steve would then be moving these forward.</p> <p>Charles Smith, Dinton Parish Councillor, informed the Board that a Speed Indicator Device (SID) was now in the possession of the Board. Bev Ford, Richard Jeffries and Charles had received the training to use the SID and urged other parishes that thought they had a speeding issue to get in touch with one of them.</p> <p>The SID had been sited in one location for a period of one month to allow the three to train, once this had taken place, the SID could then be deployed to a number of pre set sites around the three community areas.</p>

16.

Future Meeting Dates and Close:

The next meeting of the South west Wiltshire Area Board will be held on Wednesday 29<sup>th</sup> February 2012, at Nadder Hall Tisbury. This meeting will start at 6.00pm with the Youth Area Board, following this item, at approximately 7.00pm the regular Board members will take their seats on the top table and the meeting will continue with usual business.

## **South West Wiltshire Area Board – 29 February 2012**

### **Chairman's Announcement**

#### **Help to Live at Home - update**

The council are continuing to work with the NHS, selected providers and residents of Wiltshire to implement the 'Help to live at Home' service. This service will, upon full implementation improve the experiences of people and their carers who require support, whilst ensuring that the changes are sustainable in the future.

The main priority at this stage is managing the movement of customers from existing providers to the new Help to Live at Home providers: Enara Complete Care, Ridgeway Care (now re-named Aster Living), Somerset Care at Home and Leonard Cheshire Disability. This is being managed on an individual basis to ensure that customer requirements are taken into account. It is important that these changes are undertaken with as little disruption as possible to the customer concerned.

#### **Testing out the New Model:**

The Help to Live at Home service is a new way of working for the Council and is unique in the country we believe. What is different is that providers will only be paid if they deliver the service that customers, the Council and NHS want. This will be introduced later in the year however, before introducing this new way of working we want to test it out which we plan to do so in February in West Wiltshire working with Somerset Care. Whilst we are testing out this new payment system we are also going to test out the new response service as well as the new equipment service so we can be sure that it all works as we intended.

#### **Practical Help and Support at Home:**

In November a new contract for community equipment and practical help in the home was awarded to Medequip Assistive Technology Limited, a national organisation with offices in Calne. In addition to bathing aids, grab rails and ramps, Medequip will also be providing telecare equipment, continence products and pressure care. In the future Medequip will also be opening new retail outlets and will be employing specialist advisors, able to help people to find the right equipment for them. Medequip are also planning to operate a mobile equipment "bus" able to go all over the county so that people in rural areas will be able to see what equipment is available to help them.

#### **Response service**

A key part of the Help to Live at Home approach is to offer telecare to customers with a call centre and personal response service able to visit people at home if necessary.. This service will be available county-wide and will operate 24 hours a day and 365 days a year. There will be an opportunity for people to purchase the service privately if they are not eligible for a service from the Council. The response service will be provided by Wiltshire Medical Services (WMS) in partnership with the NHS, which is based in Chippenham. When the customer presses their alarm or a telecare sensor in their home indicates that there may be a problem, an alarm is

received by the call monitoring centre at WMS who assess the most appropriate response to resolve the situation.

**Issues and Concerns:**

In making these changes the Council wants to hear from people who are receiving these services about their experiences. We believe that the changes that are being implemented will provide excellent services to the whole population of Wiltshire but recognise that it will take time for services to settle down. Should you have any concerns about services you or someone you know is receiving please contact: 01225 712553 anytime between 9am and 4pm Monday to Friday.



## South West Wiltshire Area Board – 29 February 2012

### Chairman's Announcement

#### The Localism Act 2011

The Localism Act received Royal Assent on 15 November 2011. **Although the Act contains a number of important measures, most of these are not yet in force.**

The Act contains a number of *enabling provisions*. These give the Secretary of State power to introduce regulations and guidance that will make the measures 'live.' We anticipate that the key areas will come into force from April 2012 onwards.

The government has published a [Plain English Guide to the Localism Act](#) which summarises the main measures under four headings:

- new freedoms and flexibilities for local government
- new rights and powers for communities and individuals
- reform to make the planning system more democratic and more effective
- reform to ensure that decisions about housing are taken locally

We will provide a more detailed briefing on the implications for Wiltshire early in 2012. Although the Act is 497 pages long, the implications of some of the key measures will not be clear until the Secretary of State has introduced regulations and guidance. We will keep you updated on major developments.

A recent publication '[Localism in Action](#)' highlights emerging innovative practice in the South West which may become more commonplace with the implementation of the Act.

#### New freedoms and flexibilities for local government

- The 'general power of competence' gives local authorities more freedom to do things and this is welcomed. There are some restrictions on how the power can be used and limits on when it can be used to generate income. The Secretary of State can impose further restrictions so the extent of the power will become clearer over time.
- Ministers can order local authorities to pay fines for breaches of EU law in cases where they are deemed responsible for the failure to comply with EU law.
- The current standards framework and the national regulatory body, Standards for England, will be replaced with new local arrangements that will have implications for all councils. The council's monitoring officer will be writing to all town and parish councils about these changes.
- The Act clarifies the rules on 'predetermination' to reflect case law (so there is no change in practice). The rules of predetermination make sure councillors take part in discussions and make decisions with an open mind.
- Councils will have more freedom to offer business rate discounts, but the cost of discounts must be met locally.
- Other measures include some flexibility on governance arrangements, directly elected mayors, and items relating to London and major cities.

## New rights and powers for communities and individuals

- The 'community right to challenge' gives groups, parish councils and employees the right to express an interest in running a local authority service. If the challenge is accepted the challenging organisation can bid as part of a procurement exercise.
- The 'community right to bid' gives community groups a chance to bid for assets listed as having 'community value.' Community groups that express an interest will have a limited amount of time to raise money to bid to buy the asset on the open market.
- If a council proposes to raise council tax by more than a threshold set by the Secretary of State it will have to hold a referendum to get approval from local voters.
- Councils will vote on and publish a statement of their policies on pay, including the pay of senior officers.

## Reform to make the planning system more democratic and more effective

- The measures are wide ranging and include the abolition of regional strategies, a duty for public bodies to cooperate in planning matters, neighbourhood planning, the community right to build and a requirement for developers to consult communities before submitting certain planning applications.
- The Act contains some stronger planning enforcement powers, reform of the community infrastructure levy, reform of the way local plans are made. It also gives government ministers power to take decisions on nationally significant infrastructure projects.
- The November newsletter provided a link to a [government leaflet](#) on the proposals for neighbourhood planning.
- Further briefings on the changes to planning will be provided in the New Year and updated as regulations are made and implications become clearer.

## Reform to ensure decisions about housing are taken locally

- Social housing allocations reform gives local authorities greater freedom over who qualifies to go on the waiting list. Authorities must still make sure social homes go to the most vulnerable and those in greatest need.
- Social housing tenure reform gives social landlords flexibility to grant fixed term tenancies for people entering social housing (not for current tenants).
- Reform of homelessness legislation allows local authorities to meet their homelessness duty by providing good quality private rented homes.
- Reform of council housing finance changes the way social housing is funded, which gives more local control.
- The National Home Swap scheme enables people who would like to swap their social home to access details of all other tenants who may be a suitable match.
- Reform of social housing regulation changes the way that social housing is regulated, abolishes the Tenant Services Authority and changes the way that complaints about social landlords are handled.
- The Act also abolishes the need for people selling their houses to provide Home Information Packs.

## South West Wiltshire Area Board Area Board Project

### 1. What is the aim of the project?

In June 2012 it will be the Queen's Diamond Jubilee. In July 2012 the Olympic torch will be passing through the South West area of Wiltshire. The aim of this project is to provide a simple process for awarding grants to support celebrations within the South West Wiltshire Community Area.

### 2. How will the project work?

#### Who can apply?

The key outcome that the Area Board is hoping to achieve is to strengthen neighbourhoods through increased social cohesion. Applications are therefore welcomed from any of the following:

- Parish Council
- Neighbourhood groups
- Groups of commonality or common interests
- Residents associations

The Area Board wishes to encourage the development of stronger local communities. It will therefore accept applications from groups that have no constitution or terms of reference but have come together for the purpose of organising a celebration event.

#### Can a Parish Council support more than one application?

Yes. There is no limit on the number of applications from any one Parish. However, the Area Board Councillors will need to ensure that awards are fairly and evenly distributed.

#### Who will manage the funds?

It is important that we are accountable for public funds. It is therefore proposed that all applicants must have the full support of the Parish Council. Any grants agreed will be paid to the Parish Council who will be the accountable body. They will need to decide upon the best way to distribute the funding but it is recommended that where a group has no constitution and bank account, the Parish Council takes on that role. For example, the Parish Council could use the funds to pay for hire of items for the group to use.

Any unspent funds will be returned to the Area Board by the Parish Council. Any profits made from an event may be retained by the Parish Council.

#### Application form and Criteria to be used for deciding?

A draft application form is attached to this project proposal. It has been simplified considerably in order to make the process as easy and straight forward as possible for the applicant, Parish

Council and the Area Board.

In deciding upon whether a grant should be awarded, the key consideration will be:

- Will the event help create stronger neighbourhoods and communities and will the award of a grant help this to occur.

### **Financial implications**

It is proposed that :

- £41k is ring fenced for this project. If there is any funding unspent, this will revert back to the Area Board general funding pot.
- Grants will be awarded up to a maximum of £1000. The exception to this is that Mere, Tisbury and Wilton parishes will be awarded up to a maximum of £2000.
- The Parish Council will be responsible for managing any awards given within its Parish.

### **3. Where is the project taking place?**

Within the South West Wiltshire Community Area.

### **4. When will the project take place?**

#### **Process for applying:**

<b>What</b>	<b>When</b>	<b>Who</b>
Take member initiative proposal to Area Board for agreement	29 February 2012 Area Board Meeting	Area Board
Write to all Parish Councils inviting them to promote the project within their Parish and to act as a conduit for applications, subject to approval at Area Board meeting on 29 February 2012	By end of January 2012	Area Board
Publicise the opportunity, support applicants to complete application form. Send completed forms to Area Board.	January – 23 March 2012	Parish Councils (supported by Area Board)
Sort through application forms sifting out any that are unsuitable and putting together recommendation	No later than end of March 2012	Area Board
Members decide upon awards at Area Board Meeting and Parish Councils informed	29 Feb, 22 Mar and 11 Apr 2012	Unitary Councillors
Run events	June/July 2012	Groups or Parish

### **5. What are the Community benefits/evidence of need/desired outcomes?**

Similar events have proved very successful in bringing local communities together. They allow people living in the same area to meet, often for the first time, and to get to know each other. The outcome is a legacy of increased community cohesion and support.

### **6. Who will manage/be responsible for this project?**

**The Community Area Manager and Area Board Chairman will manage the overall process. The Parish Councils will be responsible for deciding which applications will be submitted from within their own Parish.**

**The Unitary Councillors will be responsible for deciding which awards should be granted. The Parish Council will provide confirmation that the event has taken place, a simple account summary detailing how funds were spent, and photographic or video evidence to the Community Area Manager within 3 months of the event. The Parish Council will also return any unspent funds to Wiltshire Council within 3 months of the event.**

#### **7. Costs/quotes/ match funding?**

**£41k to be ring fenced from the existing budget for 2011/12.**

**No match funding is required but councillors will look favourably on applications where some contribution towards funding has been raised.**

## South West Wiltshire Area Board Diamond Jubilee / Olympic Torch Celebration Application Form 2011/2012

PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED  
Please contact your Parish Council before completing your application

### 1. Your organisation or group

Name of organisation/group			
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

### 2. Your Celebration

Celebration Title/Name			
Please briefly describe what type of celebration or street party you are organising (Max 150 words)			

Where will your celebration take place?	
When will your celebration take place?	
If you are successful with your application, what will the funding be used for?	
How many people do you expect to attend?	

### 3. Funding

How do you think your project will make a difference to your community?			
How much funding are you applying for (£1000 maximum or £2000 for Mere, Tisbury and Wilton PCs)			

What will be the total cost of your celebration?			
If you are expecting to receive any other funding for your celebration, please give details.	Source of Funding	Confirmed	Amount

#### 4. Declaration (on behalf of organisation or group) – I confirm that...

- The information on this form is correct, that any award received will be spent on the activities Specified.
- Any form of licence, insurance or other approval for this project will be in place prior to the commencement of the project outlined in this application.
- Acknowledgement will be given of South West Wiltshire Area Board support in any publicity, printed or electronic.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date:

Position in organisation:

#### 5. Declaration (on behalf of Parish Council, including where Parish Council is also the applicant) – We ....

- (If appropriate) Confirm that the applicant has discussed the celebration with us and to the best of our knowledge, the information on this form is correct.
- Support this application for funding.
- Confirm that if an award is received, we will manage the funds and ensure that it is spent as outlined within this application. Any unspent funds will be returned within 3 months of the event being held.
- If an award is received, we will provide South West Wiltshire Area Board with confirmation that the event has taken place, a simple account summary detailing how funds were used and photographic / video proof within 3 months of the event being held. I give permission for Wiltshire Council to use this media content.

Name:

Date:

Position in Parish Council:

All completed application forms should be sent to:

Stephen Harris  
Community Area Manager

Tel: 01722 434211

email: [stephen.harris@wiltshire.gov.uk](mailto:stephen.harris@wiltshire.gov.uk)





<b>Report to</b>	<b>South West Wiltshire Area Board</b>
<b>Date of Meeting</b>	<b>29 February 2012</b>
<b>Title of Report</b>	<b>Diamond Jubilee / Olympic Torch Celebration applications in South West Wiltshire</b>

## Purpose of Report

1. For Councillors to consider funding applications of up to £1000 (£2000 for Mere, Tisbury and Wilton), either from or with the support of Parish Councils, for the purpose of holding celebrations for the Diamond Jubilee and/or the Olympic Torch route in 2012.

Parish Council	Brief description of Celebration	Amount
Donhead St Andrew Parish Council	Barn dance and BBQ, including beacon bonfire.	£904
Tisbury Parish Council	Activities, information and entertainment culminating in beacon bonfire, including an evening show and hog roast.	£1,990
Berwick St John Parish Council	Three day event on Jubilee weekend, including community lunch, beacon & BBQ, and street party.	£1,000
Kilmington Parish Council	Activities for children, BBQ and local band.	£1,000
Wilton Parish Council	Four day event on Jubilee weekend including concerts and street party. Community carnival and celebrations for Olympic Torch.	£2,000
<b>TOTAL</b>		<b>£6,894</b>

- 1.1 An outline of the Diamond Jubilee / Olympic Torch celebration proposal, including the criteria for consideration and the application form, is included within the documents for this Area Board meeting. Councillors will be voting allocating funds towards this proposal during the meeting.
- 1.2 The Board has received 5 requests for this funding, either from or supported by the Parish Councils listed in the table above.
- 1.3 Parish Councils will manage any funds awarded and ensure that they are spent as outlined within applications. Any unspent funds will be returned by the Parish Council within 3 months of the event being held.

**Recommendation:** To approve the funding as set out in the table above with the condition that each Parish Council that receives funding for celebrations must provide South West Wiltshire Area Board with confirmation that the event has taken place, a simple account summary detailing how funds were used and photographic / video proof within 3 months of the event being held.

<b>Report Author</b>	Stephen Harris, Community Area Manager Tel: 01722 434211 E-mail: <a href="mailto:stephen.harris@wiltshire.gov.uk">stephen.harris@wiltshire.gov.uk</a>
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## South West Wiltshire Area Board Diamond Jubilee / Olympic Torch Celebration Application Form 2011/2012

PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED  
**Please contact your Parish Council before completing your application**

### 1. Your organisation or group

<b>Name of organisation/group</b>	Donhead St Andrew PC		
<b>Contact name</b>	Sandra Harry		
<b>Contact address</b>			
<b>Contact number</b>		<b>e-mail</b>	
<b>Organisation type</b>	Not for profit organisation <input type="checkbox"/> Parish/town council <input checked="" type="checkbox"/> Other, please specify		

### 2. Your Celebration

<b>Celebration Title/Name</b>	Donhead St Andrew Family Barn Dance & BBQ
<b>Please briefly describe what type of celebration or street party you are organising (Max 150 words)</b>	This family event will be open to all residents and comprise a Barn Dance featuring the Black Sheep Band and caller; a BBQ cooked with meat from the local butcher and a pay bar. Ice cream cornets will also be available. A Beacon Bonfire has already been registered to conclude the evening.

<b>Where will your celebration take place?</b>	A barn at Sands Lane Farm, Donhead St Andrew; followed by Whitesheet Hill for the Beacon Bonfire.
<b>When will your celebration take place?</b>	Monday 4 <sup>th</sup> June.
<b>If you are successful with your application, what will the funding be used for?</b>	Band with caller (£400); BBQ food (£216 meat/£90 bread); temporary portable toilets (£198): total £904
<b>How many people do you expect to attend?</b>	c.300 – total population of village is c.430.

### 3. Funding

**How do you think your project will make a difference to your community?** The Family Barn Dance will be an event that all residents will be able to join in and hopefully benefit from new friendships made. There have been a lot of changes in residents over the past 2 years and this will be a good opportunity for the new and existing residents to meet one another.

It is envisaged that there will be a Diamond Jubilee event in Donhead St Mary, with some residents from each village attending the 'other Donhead' event. Again, this can only be of benefit to the villages by promoting greater community cohesion through friendship and joint working.

<b>How much funding are you applying for (£1000 maximum or £2000 for Mere, Tisbury and Wilton PCs)</b>	£904
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<b>What will be the total cost of your celebration?</b>	£1179 – to include a commemorative coin or mug @ £2.50 per item for each child in Donhead St Andrew village (£125) and ice-creams (£150) for all attending the BBQ.		
<b>How many people are you expecting to attend this celebration?</b>	c.300		
<b>If you are expecting to receive any other funding for your celebration, please give details.</b>  <i>Note from Parish Council - All 'amounts' very approximate and <b>NOT</b> included within any figures above.</i>	<b>Source of Funding</b>	<b>Confirmed</b>	<b>Amount</b>
	Coffee mornings / raffles	No	£300
	Donated BBQ salads & sauces	Yes	£150
	Volunteer time – preparation /tidy up	Yes	£100
	Parish Council - insurance & licence costs + administrative support	Yes	£120

**7. Declaration (on behalf of organisation or group) – I confirm that...**

- The information on this form is correct, that any award received will be spent on the activities specified,
- Any form of licence, insurance or other approval for this project will be in place prior to the commencement of the project outlined in this application.
- Acknowledgement will be given of South West Wiltshire Area Board support in any publicity, printed or electronic
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:** Sandra Harry

**Date:** 07.02.2012

**Position in organisation:** Clerk to Donhead St Andrew PC

**8. Declaration (on behalf of Parish Council where Parish Council is not the applicant) – We ....**

- Confirm that the applicant has discussed the celebration with us and to the best of our knowledge, the information on this form is correct
- Confirm that if an award is received, we will manage the funds and ensure that it is spent as outlined within this application
- Support this application for funding

**Name:**

**Date:**

**Position in Parish Council:**

**All completed application forms should be sent to:**

Stephen Harris  
Community Area Manager

Tel: 01722 434211

email: [stephen.harris@wiltshire.gov.uk](mailto:stephen.harris@wiltshire.gov.uk)

## South West Wiltshire Area Board Diamond Jubilee / Olympic Torch Celebration Application Form 2011/2012

PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED  
Please contact your Parish Council before completing your application

### 1. Your organisation or group

<b>Name of organisation/group</b>	TISBURY PARISH COUNCIL		
<b>Contact name</b>	SANDRA HARRY		
<b>Contact address</b>			
<b>Contact number</b>		<b>e-mail</b>	
<b>Organisation type</b>	Not for profit organisation <input type="checkbox"/> Parish/town council <input checked="" type="checkbox"/> Other, please specify		

### 2. Your Celebration

<b>Celebration Title/Name</b>	TISBURY CELEBRATES
<b>Please briefly describe what type of celebration or street party you are organising (Max 150 words)</b>	An event that will promote community engagement through provision of a wide range of activities, information and entertainment for all ages throughout an afternoon and evening culminating with a 'Beacon Bonfire'. 'Off-field' events in the week before will include a treasure hunt and art exhibition. The afternoon will feature a cavalcade of vintage cars led by the Village Crier and joined by decorated prams and mobility scooters prior to main ring events such as tug of war, a dance exhibition (Swingin' in the Reign), dog show etc. The evening will feature 2 bands with dancing and a locally sourced 'Hog Roast'. Local clubs will also be on hand throughout the event to show-case the many community run activities in the village and the various initiatives that need community support, e.g. Climate Friendly Tisbury and the Community Campus.

<b>Where will your celebration take place?</b>	Lower Recreation Ground in Tisbury
<b>When will your celebration take place?</b>	Monday 4 <sup>th</sup> June 2012
<b>If you are successful with your application, what will the funding be used for?</b>	Hall for Art Exhibition (£150), 400 commemorative mugs (£1000), 2 no. bands for late afternoon/evening (£650), materials for a bunting workshop (£100) and 400 large sparklers (£90)
<b>How many people do you expect to attend?</b>	c. 2000

### 3. Funding

**How do you think your project will make a difference to your community?** The Tisbury Parish Plan provided clear evidence of a strong and vibrant community in 2007; above all, the residents wanted Tisbury to remain a community and not become an urban settlement. For this strong commitment to the future of the village to continue, there needs to be community events to bring residents together and highlight the many aspects of village life that sometimes get forgotten. All clubs, societies, schools have been approached to contribute in whatever way they can to make this a memorable day.

The Diamond Jubilee event will be a celebration of village life and is being organised by a group of volunteers aided by Tisbury PC. The volunteers are effectively creating a community 'web' within the village, gradually bringing more individual people, groups and societies together providing an ideal vehicle to promote greater community engagement and subsequent cohesion.

**How much funding are you applying for (£1000 maximum or £2000 for Mere, Tisbury and Wilton PCs)**

£1990

**What will be the total cost of your celebration?**

Currently estimated at £3170 – to include hire of a large marquee with matting and lighting (£710), plates/cups (c.£190), barrel organ music (£150) & comm. tree & plaque (£130)

**How many people are you expecting to attend this celebration?**

c.2000

**If you are expecting to receive any other funding for your celebration, please give details.**

*All costings approximate. Apart from the AONB grant, the sources refer to donations of time, materials, goods, refreshments etc*

Source of Funding	Confirmed	Amount
CC & WWDs AONB	No	£130
Tisbury PC precept – Insurance/licence/marquee	Yes	£900
Volunteer time for working party	Yes	£1000
Volunteer time from clubs / societies	Yes	£500
Facilities & equipment from Football Club, Bowls Club, Nadder Hall - kitchen & toilet facilities, tables, chairs, staging, screens, electricity.	Yes	£500
TISBUS – for free transport shuttle	Yes	£100
Film Club – documentary of day+ preparations	Yes	£200
Residents – gazebos & generators	Yes	£150
St John's Junior School - afternoon teas	Yes	£100
At cost Hog Roast	Yes	£500 +
Sponsorship for printing/advertising	Some	£200 +

### 7. Declaration (on behalf of organisation or group) – I confirm that...

The information on this form is correct, that any award received will be spent on the activities specified,

Any form of licence, insurance or other approval for this project will be in place prior to the commencement of the project outlined in this application.

Acknowledgement will be given of South West Wiltshire Area Board support in any publicity, printed or electronic

I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:** Sandra Harry

**Date:** 09.02.2012

**Position in organisation:** Clerk to Tisbury PC

### 8. Declaration (on behalf of Parish Council where Parish Council is not the applicant) – We ....

Confirm that the applicant has discussed the celebration with us and to the best of our knowledge, the information on this form is correct

Confirm that if an award is received, we will manage the funds and ensure that it is spent as outlined within this application

Support this application for funding

<b>Name:</b>	<b>Date:</b>
<b>Position in Parish Council:</b>	
<b>All completed application forms should be sent to:</b>	
Stephen Harris Community Area Manager	
Tel: 01722 434211	
email: <a href="mailto:stephen.harris@wiltshire.gov.uk">stephen.harris@wiltshire.gov.uk</a>	





## South West Wiltshire Area Board Diamond Jubilee / Olympic Torch Celebration Application Form 2011/2012

PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED  
**Please contact your Parish Council before completing your application**

### 1. Your organisation or group

<b>Name of organisation/group</b>	Berwick St John Parish Council		
<b>Contact name</b>	Sarah Keyse		
<b>Contact address</b>			
<b>Contact number</b>		<b>e-mail</b>	
<b>Organisation type</b>	Not for profit organisation <input type="checkbox"/> Parish/town council <input checked="" type="checkbox"/> Other, please specify		

### 2. Your Celebration

<b>Celebration Title/Name</b>	Berwick St John Diamond Jubilee Celebration Weekend
<b>Please briefly describe what type of celebration or street party you are organising (Max 150 words)</b>	<p><b>Sunday 3rd June – Berwick's Big Lunch</b> We start the Jubilee celebrations with a glass of bubbly and a superb lunch in the Village Hall. There will be a visual display of images from the Queen's 60 year reign on our (new!) big screen followed by television coverage of The Thames Diamond Jubilee River Pageant.</p> <p><b>Monday 4th June. – Diamond Jubilee Beacon</b> Following the lead of the Queen, thousands of beacons will be lit in towns and villages across the country, and Berwick will be no exception, our beacon will be lit on the Parish Field between 10.00 and 10.30 pm, with a BBQ, bar and a fireworks display.</p> <p><b>Tuesday 5th June - Street Party</b> Following the National Service of Thanksgiving at St Paul's Cathedral, we round off the Jubilee celebrations with a street party on the Cross with a band, bar and hog roast.</p>

<b>Where will your celebration take place?</b>	Sunday 3 <sup>rd</sup> June – Village Hall, Water Street, Berwick St John Monday 4 <sup>th</sup> June – Parish Field, Luke Street, Berwick St John Tuesday 5 <sup>th</sup> June – The Cross/Water Street, Berwick St John
<b>When will your celebration take place?</b>	Sunday 3 <sup>rd</sup> June – lunchtime Monday 4 <sup>th</sup> June – c. 9pm Tuesday 4 <sup>th</sup> June – tba but probably 3/4/5pm
<b>If you are successful with your application, what will the funding be used for?</b>	Towards cost of lunch, cost of screen, cost of 'bubbly' (Sunday), cost of Barbecue, cost of fireworks (Monday), cost of hog roast, cost of band (Tuesday)
<b>How many people do you expect to attend?</b>	Around 100

3. Funding			
<p><b>How do you think your project will make a difference to your community?</b> Community spirit can only be enhanced, and the three different options mean that there is at least one event to suit every person in the village, as well as a chance to all join in together and help with preparations (and clearing up!)</p>			
<p><b>How much funding are you applying for (£1000 maximum or £2000 for Mere, Tisbury and Wilton PCs)</b></p>	<p>£1,000</p>		
<p><b>What will be the total cost of your celebration?</b></p>	<p>Not yet known but likely to be around £2,000 to £2,500</p>		
<p><b>If you are expecting to receive any other funding for your celebration, please give details.</b></p>	<p><b>Source of Funding</b></p>	<p><b>Confirmed</b></p>	<p><b>Amount</b></p>
	<p>PCC (amount not yet known, guess £250)</p>		
	<p>Parish Council (tba)</p>		
	<p>Ticket sales (hopefully £500)</p>		

7. Declaration (on behalf of organisation or group) – I confirm that...	
<p>√ The information on this form is correct, that any award received will be spent on the activities specified,</p> <p>√ Any form of licence, insurance or other approval for this project will be in place prior to the commencement of the project outlined in this application.</p> <p>√ Acknowledgement will be given of South West Wiltshire Area Board support in any publicity, printed or electronic</p> <p>√ I give permission for press and media coverage by Wiltshire Council in relation to this project.</p>	
<p><b>Name:</b> Sarah Keyse</p> <p><b>Position in organisation:</b> Parish Councillor and Diamond Jubilee Steering Group</p>	<p><b>Date:</b> 7<sup>th</sup> February 2012 originally – update form 16<sup>th</sup> February 2012</p>
8. Declaration (on behalf of Parish Council, including where Parish Council is also the applicant) – We ....	
<p>√ (If appropriate) Confirm that the applicant has discussed the celebration with us and to the best of our knowledge, the information on this form is correct.</p> <p>√ Support this application for funding.</p> <p>√ Confirm that if an award is received, we will manage the funds and ensure that it is spent as outlined within this application. Any unspent funds will be returned within 3 months of the event being held.</p> <p>√ If an award is received, we will provide South West Wiltshire Area Board with confirmation that the event has taken place, a simple account summary detailing how funds were used and photographic / video proof within 6 months of the event being held. I give permission for Wiltshire Council to use this media content.</p>	
<p><b>Name:</b> Sarah Keyse</p>	<p><b>Date:</b> 16<sup>th</sup> February 2012</p>

<b>Position in Parish Council:</b> Parish Councillor	
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**All completed application forms should be sent to:**

Stephen Harris  
Community Area Manager

Tel: 01722 434211

email: [stephen.harris@wiltshire.gov.uk](mailto:stephen.harris@wiltshire.gov.uk)



## South West Wiltshire Area Board Diamond Jubilee / Olympic Torch Celebration Application Form 2011/2012

PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED  
Please contact your Parish Council before completing your application

### 1. Your organisation or group

Name of organisation/group	KILMINGTON JUBILEE COMMITTEE		
Contact name	CELIA COTTON		
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

### 2. Your Celebration

Celebration Title/Name	KILMINGTON JUBILEE CELEBRATION
Please briefly describe what type of celebration or street party you are organising (Max 150 words)	CHILDREN'S ACTIVITIES BARBECUE LOCAL BAND

Where will your celebration take place?	THE HOME GUARDS CLUB, KILMINGTON
When will your celebration take place?	MONDAY 4 <sup>TH</sup> JUNE 2012
If you are successful with your application, what will the funding be used for?	RUNNING EXPENSES, MARQUEE, FOOD & ENTERTAINMENT
How many people do you expect to attend?	200 minimum

### 3. Funding

How do you think your project will make a difference to your community?	IT WILL BRING THE VILLAGE TOGETHER IN CELEBRATION WE HOPE
How much funding are you applying for (£1000 maximum or £2000 for Mere, Tisbury and Wilton PCs)	£1000

What will be the total cost of your celebration?	£2,500 Max		
How many people are you expecting to attend this celebration?	200 Min		
If you are expecting to receive any other funding for your celebration, please give details.	Source of Funding	Confirmed	Amount

**7. Declaration (on behalf of organisation or group) – I confirm that...**

- The information on this form is correct, that any award received will be spent on the activities specified,
- Any form of licence, insurance or other approval for this project will be in place prior to the commencement of the project outlined in this application.
- Acknowledgement will be given of South West Wiltshire Area Board support in any publicity, printed or electronic
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name: CELIA COTTON  
 Position in organisation: COORDINATOR  
 Date: 09.02.2012

**8. Declaration (on behalf of Parish Council where Parish Council is not the applicant) – We....**

- Confirm that the applicant has discussed the celebration with us and to the best of our knowledge, the information on this form is correct
- Confirm that if an award is received, we will manage the funds and ensure that it is spent as outlined within this application
- Support this application for funding

Name: ELIZABETH HAMES  
 Position in Parish Council: VICE - CHAIRMAN  
 Date: 9-02-12.

All completed application forms should be sent to:

Stephen Harris  
 Community Area Manager

Tel: 01722 434211  
 email: [stephen.harris@wiltshire.gov.uk](mailto:stephen.harris@wiltshire.gov.uk)

## South West Wiltshire Area Board Diamond Jubilee / Olympic Torch Celebration Application Form 2011/2012

PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED  
Please contact your Parish Council before completing your application

### 1. Your organisation or group

<b>Name of organisation/group</b>	Summer Celebrations in Wilton Working Group		
<b>Contact name</b>	Gary Nunn		
<b>Contact address</b>			
		<b>e-mail</b>	
<b>Organisation type</b>	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify Supported by Wilton Town Council		

### 2. Your Celebration

<b>Celebration Title/Name</b>	Summer Celebrations in Wilton
<b>Please briefly describe what type of celebration or street party you are organising (Max 150 words)</b>	A four day event on Jubilee weekend in the town of Wilton for all members of the community. This will include decorating the town for three months for Jubilee and Olympics 2012. Events will include tea parties, a flower festival, cream teas, guided tours, a variety concert, civic service, pub garden party, "Last Night of the Proms" concert, and a Grand Street Party in the Square. In July there will be a free community carnival and celebrations for the Olympic Torch as it travels through Wilton on Thursday 12 <sup>th</sup> July..

<b>Where will your celebration take place?</b>	Wilton Parish Churches, Market Square, Michael Herbert Hall, Wilton Community Centre, The Bear, The Greyhound
<b>When will your celebration take place?</b>	Jubilee Weekend 2 <sup>nd</sup> – 5 <sup>th</sup> June 2012. Wilton Community Carnival on Saturday 7 <sup>th</sup> July and Olympic Torch Thursday 12 <sup>th</sup> July 2012
<b>If you are successful with your application, what will the funding be used for?</b>	To provide infrastructure for the events. Bunting, decorations, website, publications, licences, insurance, venue hire, St John, road signs, staging, transport for elderly, equipment hire, barriers, hi-vis jackets, security and stewarding.
<b>How many people do you expect to attend?</b>	2,000 over the Jubilee Weekend; 3000 for Carnival; 1000 for Olympic Torch – or maybe more. The Torch is a national and international event and hopefully will attract many people not only from Wilton but from surrounding villages.

### 3. Funding

**How do you think your project will make a difference to your community?**

It will provide a focus for Wilton and neighbouring residents and businesses to celebrate the Queen's Diamond Jubilee with a series of free or low priced events. A great opportunity for all ages to get to know each other, to meet and share and to bring the community of Wilton together. The working group to date comprises volunteers from twelve community organisations including Wilton Town Council.

How much funding are you applying for (£1000 maximum or £2000 for Mere, Tisbury and Wilton PCs)	£2,000		
What will be the total cost of your celebration?	£5,000 +/-		
How many people are you expecting to attend this celebration?	See above, under (2)		
If you are expecting to receive any other funding for your celebration, please give details.	<b>Source of Funding</b>	<b>Confirmed</b>	<b>Amount</b>
	Working Group Partnership - Wilton Town Council, Wilton Carnival Wilton Churches	yes	£500.00
	Other partners	no	£200.00
	Local Sponsorship	no	£2,300

#### 7. Declaration (on behalf of organisation or group) – I confirm that...

- ✓ The information on this form is correct, that any award received will be spent on the activities specified,
- ✓ Any form of licence, insurance or other approval for this project will be in place prior to the commencement of the project outlined in this application.
- ✓ Acknowledgement will be given of South West Wiltshire Area Board support in any publicity, printed or electronic
- ✓ I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name: Gary Nunn

Date: 2<sup>nd</sup> February 2012

Position in organisation: Volunteer Co-ordinator

#### 8. Declaration (on behalf of Parish Council where Parish Council is not the applicant) – We **Wilton Town Council**

- ✓ Confirm that the applicant has discussed the celebration with us and to the best of our knowledge, the information on this form is correct
- ✓ Confirm that if an award is received, we will manage the funds and ensure that it is spent as outlined within this application
- ✓ Support this application for funding

Name: Catherine Purves

Date: 2<sup>nd</sup> February 2012

Position in Parish Council: Town Clerk

**All completed application forms should be sent to:**

Stephen Harris  
Community Area Manager      Tel: 01722 434211  
email: [stephen.harris@wiltshire.gov.uk](mailto:stephen.harris@wiltshire.gov.uk)



## South West Wiltshire Area Board Councillor Initiative

Item 11

### 1. What is the project?

It is proposed that the area board allocates **£1,400** to fund the hire of an oblong medieval tent for the Queen's Diamond Jubilee Celebration Event in Salisbury on Tuesday 1<sup>st</sup> May 2012. This event is one of many that have been organised across the country to enable citizens – young and old – to be able to come together to celebrate Her Majesty The Queen's Diamond Jubilee in 2012. The unique event being organised in Salisbury Cathedral and the Close will be focussed around the Magna Carta. All Area Boards will have a jousting tent in the Cathedral Close in which to 'showcase' their history and provide examples of community initiatives which makes their area unique.

An application has been made to the Community Covenant Grant Scheme by the Lord-Lieutenant for Wiltshire on behalf of all Area Boards to raise funding for the hire of the jousting tents; if successful then these allocated funds will be returned to the general funding pot.

### 2. Where is the project taking place?

Cathedral Close, Salisbury.

### 3. When will the project take place?

Tuesday 1<sup>st</sup> May 2012.

### 4. Please outline:

- Community benefits
- Evidence of need
- Links to Community Plan
- Community Issue

This project will provide an opportunity for the South West Wiltshire Area Board to promote the region at an event that is likely to attract visitors from Wiltshire and the surrounding counties.

It also provides an opportunity for parishes and communities to work together to showcase how the South West area is unique.

### 5. What is the desired outcome/s of this project?

To raise awareness of South West Wiltshire, leading to an increase in tourism in the area.

### 6. Who will Project Manage this project?

# South West Wiltshire Area Board Councillor Initiative

Item 11

South West Wiltshire Area Board.

## **7. Please confirm costs**

The amount being requested from the area board for this proposal is £1,400.

## **8. Additional information in support of the project**

## HER MAJESTY THE QUEEN'S DIAMOND JUBILEE

### WILTSHIRE CELEBRATION EVENT

#### **1. Purpose of the Report**

- 1.1. To provide the Area Board with an update on the current position and arrangements for the Wiltshire Celebration Event being organised by the Lord-Lieutenant for Wiltshire.

#### **2. Background**

- 2.1. Lord-Lieutenants across the country have been asked to organise an event in their County to enable citizens – young and old – to be able to come together to celebrate Her Majesty The Queen's Diamond Jubilee in 2012. The Lord-Lieutenant of Wiltshire, Mr. John Bush, wrote to the Chairmen of all Wiltshire Area Boards last August to invite them to participate in the unique event he was planning to organise in Salisbury Cathedral and Close focussed around the Magna Carta. He felt that the Magna Carta would provide a good focus for the celebration, as it linked to the history of the English democratic monarchy.
- 2.2. The Chairs of Area Boards in Wiltshire met in September 2011 and indicated their full support for this event in Wiltshire.

#### **3. Main Considerations**

- 3.1. A press release has been issued from Buckingham Palace announcing the dates of the Diamond Jubilee Tour in 2012. Her Majesty The Queen, accompanied by His Royal Highness The Duke of Edinburgh, and supported by other members of the Royal Family, will be travelling as widely as possible across the whole country. The visit to the South West region will be held over the 1<sup>st</sup> and 2<sup>nd</sup> May. The Lord-Lieutenant is hopeful that the Wiltshire event will attract the attendance of a senior member of the Royal Family but he is awaiting confirmation that Wiltshire will be included within the South West visit.
- 3.2. It is intended that the Wiltshire event will therefore be held on either the 1<sup>st</sup> or 2<sup>nd</sup> May in the Salisbury Cathedral and Close. It is hoped to have a confirmed date by the end of January.

- 3.3. Irrespective of the decision as to whether the Wiltshire event will feature in the South West tour, the event will still go ahead to mark Her Majesty The Queen's Diamond Jubilee in the County. It is therefore important to progress arrangements. As previously indicated in the Lord Lieutenant's letter, it is intended that each Area Board would have a jousting tent in the Cathedral Close in which they can 'showcase' their history and provide examples of community initiatives which makes their area unique.
- 3.4. To assist in the organisation of this Wiltshire event, the following is being put in place:
- i. 'Jousting style' tents will be sourced collectively through the Lieutenancy Office to obtain a competitive price. These will be erected in time to enable items to be exhibited within the tent prior to the date chosen for the event. The document at Appendix A provides details of the estimated size and cost of tents which can be made available. If the Area Board wished to identify a particular tent which would suit their needs, it would be helpful if this could be notified to the Lieutenancy Office. Alternatively, if it was judged more practical, neighbouring Area Boards might wish to consider joining together rather than having separate tents. The wide range of tent sizes provides this flexibility. It is hoped that by providing an estimation of cost it will be helpful in enabling the Area Board to consider seeking some form of sponsorship towards the cost. An application has been made to the Community Covenant Grant Scheme for a grant to assist with the cost of staging this event.
  - ii. Items to be displayed inside the tent will be at the discretion of each Area Board, but should include items to celebrate Wiltshire's history and all that is good in their area of the County today through the work of local citizens.
  - iii. In addition to Area Boards, it is intended that voluntary organisations, the judiciary and others will also have jousting tents to enable them to showcase their contribution to the life of Wiltshire.
  - iv. An event manager is to be appointed in January. Appropriate contact details will be provided to Area Board Chairmen as soon as possible.
  - v. An electricity supply will be made available to tents. It would be helpful if precise requirements could be notified to the Lieutenancy Office as soon as they are known so that these can be included within overall requirements.
  - vi. It is hoped that in addition to the tents, there will be a medieval theme created in the Close through the addition of individuals in period costume, musical contributions, etc. These elements will be provided through a professional company. Information is currently being compiled around this aspect of the event.

- vii. It is intended that Armed Services personnel will also be involved in the event, including some form of display.
- viii. Inside the Cathedral, there will be groups of children undertaking practical work around elements of the Magna Carta, as well as some musical contributions from young musicians.
- ix. Security and safety aspects around the event are currently under discussion, including appropriate car parking arrangements.

#### **4. Implications**

##### **4.1. Environmental Impact of the Proposals**

There is no environmental impact around the event as arrangements will be agreed within set requirements by Cathedral staff.

##### **4.2. Financial Implications**

There will be financial implications for staging such a large scale event. An application has been made to the Community Covenant Grant Scheme to assist with these financial costs. A decision will be received in March and Area Board Chairmen will be advised in due course if the application has been successful.

##### **4.3. Legal Implications**

There are no specific Legal implications related to this report

##### **4.4. HR Implications**

There are no specific HR implications related to this report

##### **4.5. Equality and Diversity Implications**

It is not envisaged that this event will have any equality and diversity implications as all residents and visitors to Wiltshire will be encouraged to participate in this event.

#### **5. Recommendation**

It is recommended that the Area Board consider:

- i. the size of the jousting tent which would best suit their needs
- ii. the items which they would wish to include within their tent
- iii. the electricity requirements for their tent

- iv. the possibility of securing some local sponsorship towards their costs if the grant application is not successful

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Report Author: Jean Potter, Assistant Clerk to the Lieutenancy  
Tel No: 01225 713103  
E-Mail: jean.potter@wiltshire.gov.uk

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Appendices: Appendix A – Estimated Size and Cost of ‘Jousting Tents’

## QUEEN'S DIAMOND JUBILEE

### Wiltshire Event

#### Jousting Tents/Marquees

Estimated cost based on a four day duration (erected 30<sup>th</sup> April; taken down on 3<sup>rd</sup> May, 2012)

#### Tent Hire Costs

Tent Type	Size	Cost
Triple Tent (allows 5 displayers with middle corridors sectioned off) OR 3 separate Grand Rounds	3 separate rounds + 2 corridors  24 foot round	£2,600 (breaks down to £520 per displayer)  £600 per Grand Round
Double Blue and White Pavilion (would accommodate three displayers) OR 2 separate Grand Rounds	2 separate rounds + 1 corridor  24 foot round	£1,700 (breaks down to approx £570)  £600 per Grand Round
Oblong Medieval Tent (would accommodate three displayers)	30 foot x 15 foot (separated into three sections)	£1,400 (breaks down to £470 per displayer)
Oblong Medieval Tent (would accommodate two displayers)	20 foot x 12 foot	£1,000 (£500 per displayer)
1 x Grand Round	24 foot round	£600
1 x Large Round	80 foot round	£600
5 x Medium Round	15 foot round	£400 per Medium Round Tent
1 x Trader's Tent	12 foot x 5 foot	£600
5 x Round Tent	15 foot square	£500 per Round Tent
5 x Round Tent	18 foot square	£550 per Round Tent

#### Additional Considerations/Costs:

- Staffing costs: £1,000 for each company supplying = £3,000  
£500 transport costs for each company supplying = £1,500  
**TOTAL** to be divided across tents: £4,500  
(assuming 25 displayers = £180 each, to be added to tent cost)
- Security aspect: £250 per day: required overnight 30<sup>th</sup> April, 1<sup>st</sup> and 2<sup>nd</sup> May to 'protect' tents. Two security people needed paid by hourly rate estimated at £10-12 per hour.
- Bed and breakfast accommodation costs may be required for night before set up.
- Carpeting will incur additional cost but is unlikely to be required.
- VAT is additional to quotation.

The Grand Round Pavilions can be erected and joined with a corridor.

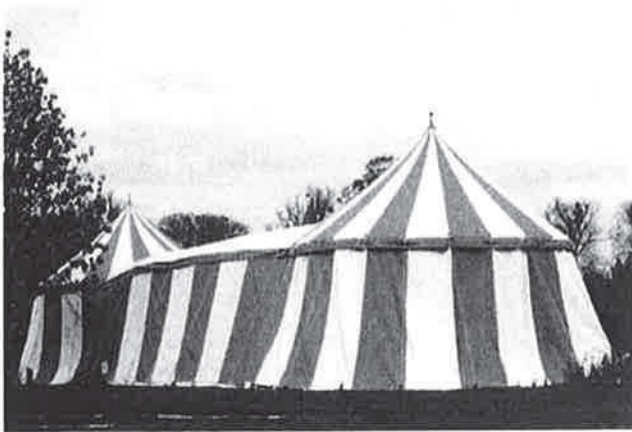


### Pavilion Dimensions

Diagram above shows the Historic Grand Round Pavilion dimensions

## Specification

### Grand Round



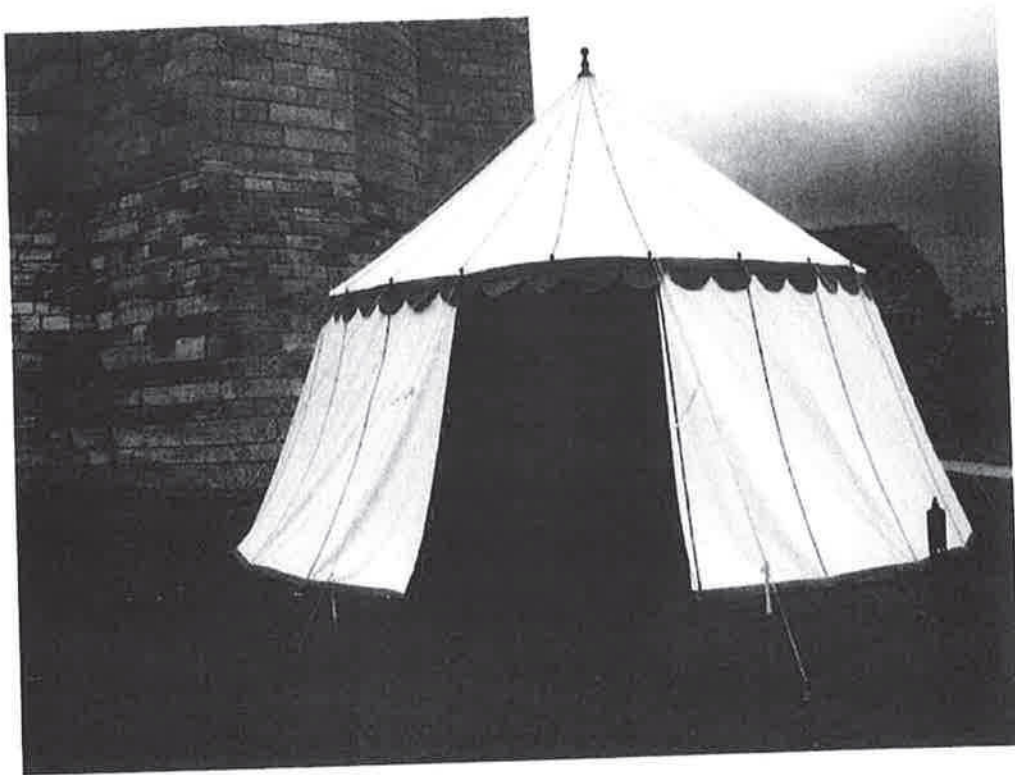
Two Grand Round Pavilion Tents with corrdior



Grand Round Pavilion on its own



[images/medieval\_head.htm]



## Medieval Tournament Tents

If you are looking for the ultimate setting for a medieval wedding or corporate event then nothing compares to the largest selection of medieval tents to hire available from the kingdom of Fantaysia. The largest seating 140 in banquet style. Others sized tents are available to hire also. With their wonderful wooden cartwheel ceilings they are stunning in appearance and add something special to any event.

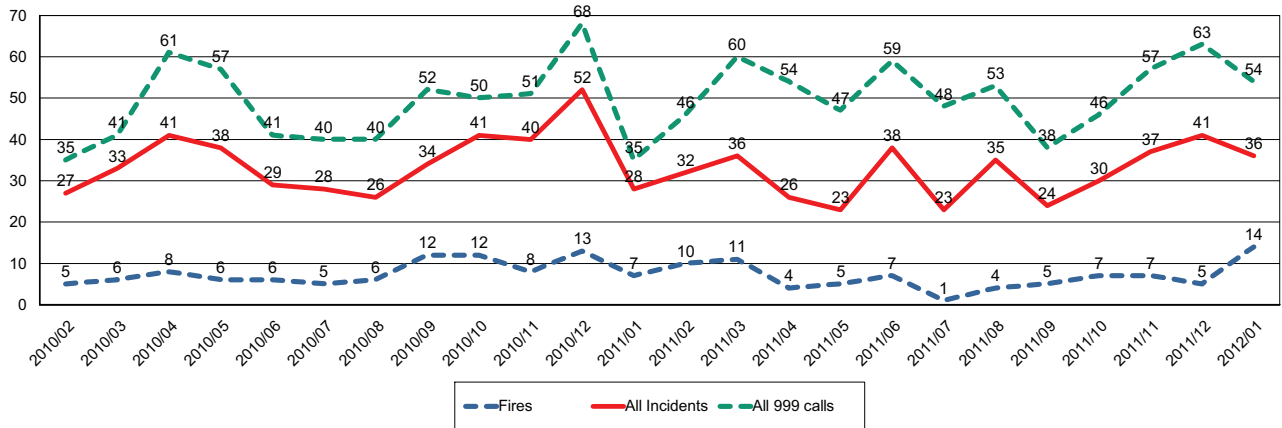




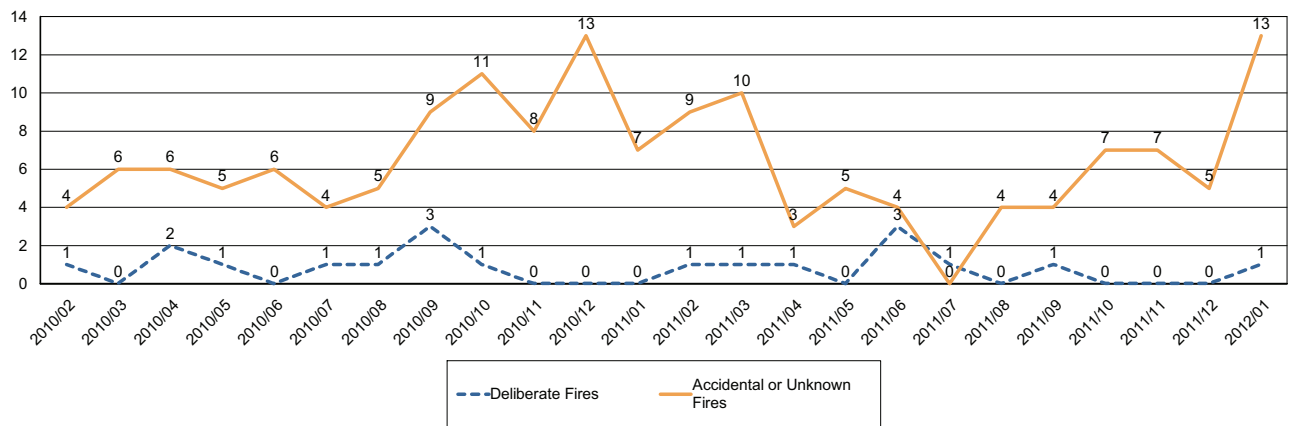
## Report for South West Wiltshire Area Board

The following is an update of Fire and Rescue Service activity up to and including January. It has been prepared using the latest information and is subject to change.

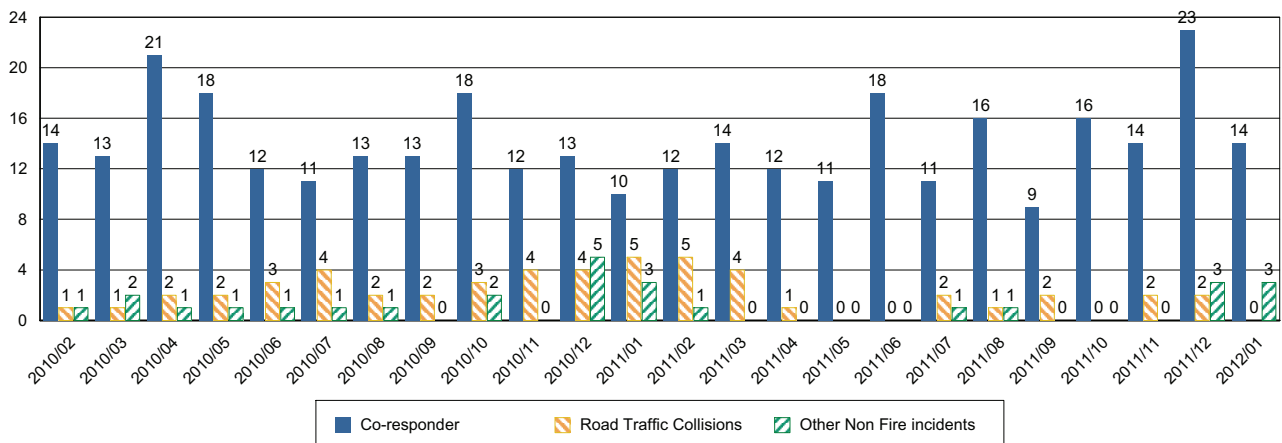
### Incidents and Calls



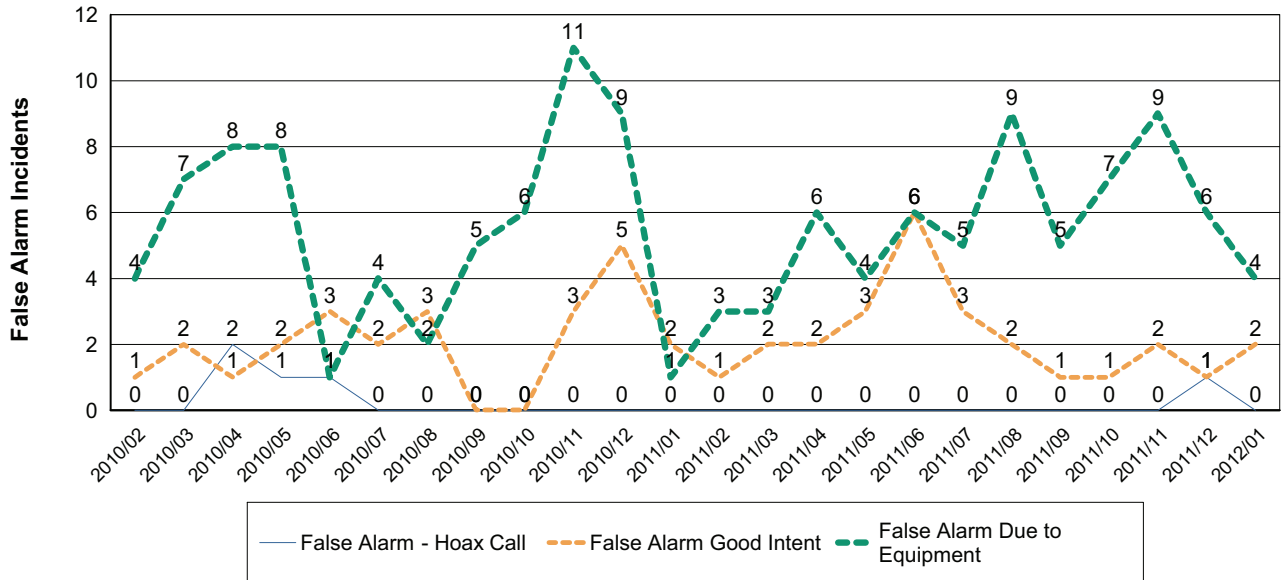
### Fires by Cause



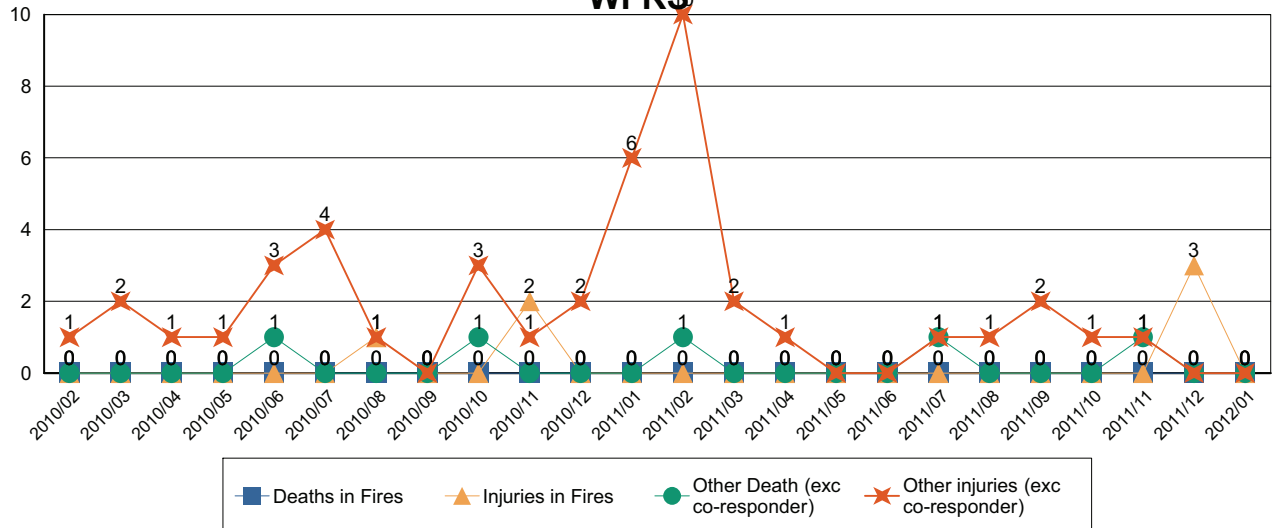
### Non-Fire incidents attended by WFRS



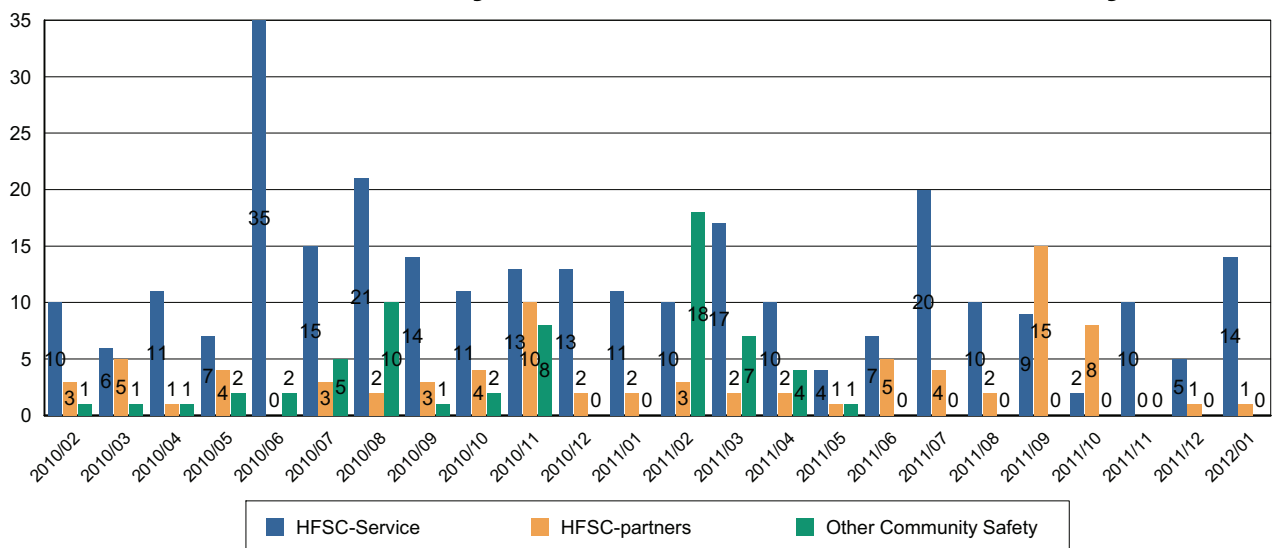
### Number of False Alarm Incidents



### Death & Injuries in incidents attended by WFRS



### Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

## **NHS Update – March 2012**

### **Are you looking for an NHS dentist?**

It's a lot easier to see an NHS dentist than you might think. In fact, there are lots of NHS dentists throughout Wiltshire who are taking on new NHS patients now, and it's very simple to make an appointment. Call the NHS Wiltshire Dental Helpline number for more information: **0845 7581926** or go to: [www.nhs.uk](http://www.nhs.uk)

### **Bladder and kidney cancer awareness campaign launches**

Bladder and kidney cancer kill more than 7,000 people in England every year - that's 20 people every day, or almost one person every hour. But cancer experts believe that with earlier diagnosis 1,000 lives could be saved each year if patients recognised the possible symptoms and visited their GP straight away.

In Bristol, Bath, North Somerset, Somerset, South Gloucestershire and Wiltshire, Primary Care Trusts have received a £245,000 investment from the Department of Health to raise awareness of the symptoms of bladder and kidney cancer and more importantly, to take action if people have them. The campaign is called "Blood in your pee?" and posters and leaflets will be sent to all GP surgeries to raise awareness of symptoms and to encourage people to speak to their doctor.

In Wiltshire, mortality rates from both kidney and bladder cancer are very similar to those for England as a whole, with four deaths from kidney cancer per 100,000 population in 2007-9, and five deaths from bladder cancer per 100,000 population over the same period. The number of deaths in Wiltshire could be reduced if people identify and act on the signs of bladder and kidney cancer, and get an early diagnosis.

The most common symptom of both bladder and kidney cancer is blood in the urine, which is not necessarily painful and can come and go. Anyone who notices they are passing blood in their urine should contact their GP. Other symptoms of bladder cancer include the need to pass urine very often and / or very suddenly, and pain when passing urine. Other symptoms of kidney cancer can include painful spasms in the ureters or the bladder caused by blood clots, a lump in the area of the kidney, a dull pain in the side and a persistently high temperature, which can include night sweats, tiredness and weight loss. If people are experiencing any of these symptoms they should see their doctor.

### **Board Meeting**

The next Board meeting will be held on 28 March 2012 at Dorothy House, Winsley, Bradford on Avon, BA15 2LE. Members of the public are welcome to attend. Papers are published a week before the meeting on [www.wiltshire.nhs.uk](http://www.wiltshire.nhs.uk) or on request from Stacey Saunders, NHS Wiltshire (tel: 01380 733839, email: [stacey.saunders@wiltshire.nhs.uk](mailto:stacey.saunders@wiltshire.nhs.uk)). For further information please email [communications@wiltshire.nhs.uk](mailto:communications@wiltshire.nhs.uk)



**Crime and Community Safety Briefing Paper**  
**Mere**  
**16<sup>th</sup> February 2012**



## **1. Neighbourhood Policing**

### **Team Sgt:**

Debra Ashley

### **Team:**

Beat Manager – PC Richard Salter  
PCSO – Jake Noble

## **2. NPTs - Current Priorities & Consultation Opportunities:**

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: [www.wiltshire.police.uk](http://www.wiltshire.police.uk)

## **3. Police Authority Representative:** Joy Hillyer

Please contact via Wiltshire Police Authority Tel. 01380 734022 or  
<http://www.wiltshire-pa.gov.uk/feedback.asp>

## **4. Performance and Other Local Issues:**

The performance figures for Mere and the surrounding villages this reporting period shows a continued decrease in overall reported crime, which is good.

However whilst there is a continued reduction in Violent Crime, reports of Anti Social Behaviour (ASB) appears to becoming an issue. The local Neighbourhood team are dealing with specific problems assisted by the Response Teams and the local ASB officer from Wiltshire Council.

Mere did see a particularly busy 24hrs in late January 2012 with lots of police presence in the area following 2 completely independent reports of serious concern. A 'high risk' missing person who fortunately was located safe and well after a few hours, and a serious assault which occurred at a house in Mere where the suspect was also successfully located and arrested within a few hours.

Police resources were deployed as they should have been and it is hoped the public were reassured by their presence and activity.

Mere and its surrounds continue to be a safe place to live.

Mere	Crime				Detections	
	February 2010 - January 2011	February 2011 - January 2012	Volume Change	% Change	February 2010 - January 2011	February 2011 - January 2011
Violence Against the Person	25	24	-1	-4%	44%	67%
Dwelling Burglary	10	11	1	10%	10%	45%
Criminal Damage	31	42	11	35%	10%	10%
Non Dwelling Burglary	34	31	-3	-9%	0%	0%
Theft from Motor Vehicle	30	13	-17	-57%	3%	0%
Theft of Motor Vehicle	7	1	-6	-86%	0%	0%
<b>Total Crime</b>	<b>182</b>	<b>179</b>	<b>-3</b>	<b>-2%</b>	<b>13%</b>	<b>16%</b>
<b>Total ASB</b>	<b>87</b>	<b>111</b>	<b>24</b>	<b>28%</b>		
<p>Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed better than peers for All Crime and for Violent Crime in the previous 12 month period (Jan 2011 - Dec 2011)</p> <p>*Total Crime comprises all Crime Groupings listed above and also includes Theft and Handling, Fraud and Forgery, Robbery and Sexual Offences</p> <p>** Detections include both Sanction Detections and Local Resolution</p>						

Inspector Lindsey Winter  
Area Inspector for Warminster Westbury Tisbury and Mere  
16<sup>th</sup> February 2012



NOT PROTECTIVELY MARKED/UNCLASSIFIED

**Crime and Community Safety Briefing Paper  
(Wilton)  
South West Community Area Board  
29th February 2012**



**1. Neighbourhood Policing**

**Team Sgt:** PS Dean Garvin

**Wilton Town Beat:** PC Rachel Jennings    PCSO Ben Brewster

**Wilton Rural Beat:** PC Pete Jung            PCSO Sam Spacey

**2. NPTs - Current Priorities & Consultation Opportunities:**

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: [www.wiltshire.police.uk](http://www.wiltshire.police.uk)

NOT PROTECTIVELY MARKED/UNCLASSIFIED

## Performance and Other Local Issues

The joint operations between Police, local Farmers, Gamekeepers & the NFU continue. We are now into our second cycle and numerous people have been stopped, disrupted and investigated causing them great surprise when they learn of the whole community involved. We have also arrested 2 males for Poaching and several other Motoring Offences when they failed to escape from farmland. Some of you will be aware that PCSO Spacey will be leaving us to become a Constable candidate later this year and I am sure you will join me in wishing him luck in his new role. Sam will continue to be involved directly with our team through the provision of the new electric cycles he has designed and built. PCSO Jenny Moss will take up Sam's post and she will begin her introduction to the area in the coming months. There follows below a message from Wiltshire Police Authority:

### Wiltshire Police Authority Consultation

**Mr Angus Macpherson** is an Independent Member of the Wiltshire Police Authority and has the responsibility for overseeing policing matters in the Community Areas. The Police Authority is currently writing the Policing Plan for 2012/2013. This is the last plan that the Authority will write in advance of the election of a Police and Crime Commissioner for Wiltshire and Swindon in November. However, that does not make the process any less important. We undertake consultation in as many places as possible, (in addition to our public survey, meeting with MP's, Councillors and the Youth parliament), and feedback from Area Boards is key to our understanding of the issues that effect your community. If you want to raise an issue of concern suitable for a strategic approach through the plan, please do so at the meeting or contact me via Wiltshire Police Authority:

( 01380 734022

✉ [angus.macpherson@wiltshire.pnn.gov.uk](mailto:angus.macpherson@wiltshire.pnn.gov.uk)

: <http://www.wiltshire-pa.gov.uk/feedback.asp>

**NOT PROTECTIVELY MARKED/UNCLASSIFIED**

**CRIME & DETECTIONS (Jan 2011 – Dec 2011) compared to previous year)**

<b>Wilton</b>	<b>Crime</b>				<b>Detections</b>	
	January 2010 - December 2011	January 2011 - December 2011	Volume Change	% Change	January 2010 - December 2011	January 2011 - December 2011
Violence Against the Person	54	50	-4	-7%	44%	62%
Dwelling Burglary	13	9	-4	-31%	23%	22%
Criminal Damage	66	63	-3	-5%	6%	10%
Non Dwelling Burglary	41	61	20	49%	2%	3%
Theft from Motor Vehicle	28	35	7	25%	4%	0%
Theft of Motor Vehicle	13	5	-8	-62%	23%	0%
<b>Total Crime</b>	<b>324</b>	<b>363</b>	<b>39</b>	<b>12%</b>	<b>19%</b>	<b>17%</b>
<b>Total ASB</b>	<b>233</b>	<b>254</b>	<b>21</b>	<b>9%</b>		
<p align="center">Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed better than peers for All Crime and for Violent Crime in the previous 12 month period (Nov 2010 - Oct 2011)</p> <p><small>*Total Crime comprises all Crime Groupings listed above and also includes Theft and Handling, Fraud and Forgery, Robbery and Sexual Offences</small></p> <p><small>** Detections include both Sanction Detections and Local Resolution</small></p>						

**Andrew Noble**  
**Inspector**  
**Salisbury & Southern Wiltshire Community Areas**



# Crime and Community Safety Briefing Paper Tisbury

16<sup>th</sup> February 2012



## 1. Neighbourhood Policing

### Team Sgt:

Ps Debra Ashley

### Town Centre Team:

Beat Manager – PC Martyn Day  
PCSO – Gary Chambers

## 2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: [www.wiltshire.police.uk](http://www.wiltshire.police.uk)

## 3. Police Authority Representative: Joy Hillyer

Please contact via Wiltshire Police Authority Tel. 01380 734022 or  
<http://www.wiltshire-pa.gov.uk/feedback.asp>

## 4. Performance and Other Local Issues

The crime figures this reporting period show a slight decrease in numbers of overall reports when compared to this time last year. A 2% reduction!!

The good news is that reports of violence (against the person) remains lower than last year as does Burglary to houses with 11 less victims of this reported crime.

Thefts of and from Motor vehicles has seen a slight increase and Tisbury Officers together with colleagues cross border in Dorset and in Wilton/Salisbury continue to share information and target the suspects in relation to this crime type.

Whilst there haven't been any significant arrests the sharing of information and conducting joint patrols, and patrol strategies is important.

Crime prevention advice is often circulated and the clear messages about NOT leaving valuables in cars whilst left unattended especially at our favourite dog walking locations is a MUST!

<b>Tisbury</b>	<b>Crime</b>				<b>Detections</b>	
	February 2010 - January 2011	February 2011 - January 2012	Volume Change	% Change	February 2010 - January 2011	February 2011 - January 2011
Violence Against the Person	17	15	-2	-12%	53%	33%
Dwelling Burglary	16	5	-11	-69%	0%	0%
Criminal Damage	32	34	2	6%	6%	6%
Non Dwelling Burglary	65	47	-18	-28%	2%	0%
Theft from Motor Vehicle	17	22	5	29%	0%	0%
Theft of Motor Vehicle	4	6	2	50%	0%	33%
<b>Total Crime</b>	<b>220</b>	<b>215</b>	<b>-5</b>	<b>-2%</b>	<b>10%</b>	<b>9%</b>
Total ASB	99	111	12	12%		
<p>Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed better than peers for All Crime and for Violent Crime in the previous 12 month period (Jan 2011 - Dec 2011)</p> <p>*Total Crime comprises all Crime Groupings listed above and also includes Theft and Handling, Fraud and Forgery, Robbery and Sexual Offences</p> <p>** Detections include both Sanction Detections and Local Resolution</p>						

Inspector Lindsey Winter  
 Area Inspector for Warminster Westbury Tisbury and Mere  
 16<sup>th</sup> February 2012

WILTSHIRE COUNCIL

AGENDA ITEM NO. 14

SOUTH WEST WILTSHIRE AREA BOARD  
WEDNESDAY 29<sup>TH</sup> FEBRUARY 2012

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## **COMMUNITY ASSET TRANSFER**

### **Hindon Allotments**

#### **Executive Summary**

This report deals with an application for the transfer of Hindon Allotments, Hindon to be transferred to Hindon Parish Council in accordance with Wiltshire Council's Community Asset Transfer Policy.

#### **Proposal**

The Area Board is asked to consider an application submitted by Hindon Parish Council for the transfer of Hindon Allotments, Hindon. The applicants' proposal is attached.

#### **Reasons For Proposal**

This proposal supports and implements Wiltshire Council's Community Asset Transfer Policy.

#### **Recommendation**

To approve the transfer.

#### **Stephen Harris**

South West Wiltshire Community Area Manager

SOUTH WEST WILTSHIRE AREA BOARD  
WEDNESDAY 29<sup>TH</sup> FEBRUARY 2012

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**COMMUNITY ASSET TRANSFER**

**Hindon Allotments**

**Purpose of Report**

1. The Area Board is asked to consider an application submitted by Hindon Parish Council for the transfer of Hindon Allotments, Hindon. The applicants' proposal and a Map are attached.

**Background**

2. Wiltshire Council is supporting the principle of the transfer of community assets in order to empower and strengthen local communities. The Council believes that transferring appropriate public assets to communities leads to more responsive services that better meet local people's priorities.
3. Transfer of an asset can also provide the opportunity to lever more resources into a community and provide a more accessible and responsive base from which to deliver local services.
4. A community group or organisation can benefit from greater financial stability and build confidence through having ownership (or long term security through a lease) of a physical asset. This financial sustainability can help the organisation become less dependent on grants, provide security for further borrowing and opportunities for further growth.
5. Typically, organisations that would be considered appropriate are Voluntary and Community Groups/Associations, Town or Parish Councils, Trusts or Charities, or Social Enterprise Groups.

**The application before the Area Board**

6. The application from Hindon Parish Council is attached and relates to the transfer of Hindon Allotments, Hindon for community use.
7. The application was submitted in accordance with the Council's application process and meets the requirements for consideration by the Area Board.
8. The Community Area Manager has consulted with Strategic Property Services, who have undertaken appropriate consultation with service



departments across the Council. Local consultation has been undertaken by the applicant in accordance with the application checklist and the outcome of the consultation is included within the application. Cllr Wayman, the local member, has been apprised.

### **The views of Council officers**

9. On behalf of the Council, Strategic Property Services (who have overall responsibility for the Council's estates and property) has provided the following observations to the Area Board.
  - 9.1 The property is held by Hindon Parish Council under the terms of a lease dated 23<sup>rd</sup> September 1941.
  - 9.2 A public footpath and restricted byway run along the eastern edge of the land.
  - 9.3 The land is to be transferred on the standard basis. This is that there will be a covenant restricting use of the land to community purposes. If the land should cease to be used for this purpose it will revert to Wiltshire Council.
  - 9.4 The land has no value other than as amenity land. The Parish Council will continue to maintain the area. Therefore, there are no financial implications.

### **Recommendation**

10. To approve the transfer.

### **Stephen Harris**

South West Wiltshire Community Area Manager

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Form CAT01

## Application for the transfer of a Council asset

### Your details

<b>Your Organisation</b>	Hindon Parish Council
<b>Contact name</b>	John Robinson
<b>Position held</b>	Chairman, Hindon Parish Council
<b>Address</b>	
<b>Postcode</b>	
<b>Telephone</b>	
<b>Email</b>	

### Your proposal

**(please complete Checklist CAT02 before filling in the following form)**

#### Details of asset

Please include exact location, address, postcode, size, boundaries, access points and a map if possible

Allotments are to the West of the High Street running alongside footpath No 9 and south of the B3089 and North of The Dene as indicated on the attached map. Access is via the above footpath and via the Dene. Size of allotment plot just under 2 acres.

#### Summary of proposal

Why do you want the asset and how will this benefit the local community?

To be able to manage the allotments without reference to Wiltshire Council from whom the allotments have been rented since 1922. Through the Parish Council this will give residents and allotment holders full and direct say in the management.

#### Community use

Please explain how the asset will be used  
(Please refer to questions 5-8 in the checklist - CAT02)

As allotments, and areas not under cultivation as "Conservation" area until such time as further space is required for additional allotments. Currently 19 out of 22 plots are in use with space for a further 3 full Sized plots available as needed.

#### Suitability for purpose

Please explain why this asset is suitable for the intended purpose  
(Please refer to questions 5-8 in the checklist - CAT02)

The 22 allotments have been in use since 1922 split variously from 300 sq.yds to 100 sq. yds. They will continue to be used as allotments as they are ideally positioned and accessible to the village.

**Community support and consultation**

Please set out who you have consulted about your proposal and how you have addressed any concerns raised  
(Please refer to questions 9-14 in the checklist - CAT02)

The subject of applying to take over the allotments from Wiltshire Council has been discussed at an open Parish Council meeting and also the Hindon Allotment and Conservation Association (HACA) have been consulted who are in full support of this action.  
The land is separated from houses by garden areas and the transfer of ownership of the allotments will not affect neighbours in any adverse way.

**Legal issues**

Please set out how you will address any legal, planning, insurance and health and safety matters associated with the asset (Please refer to questions 15-18 in the checklist - CAT02)

Hindon PC already manages the allotments and has insurance liability in existence and carries out H&S surveys as well as maintaining the not cultivated areas with grass cutting of footpaths on a regular basis. Legal and planning advice is available through the PC's normal contacts

**Financial matters**

How will you fund future running costs, repairs and maintenance?  
(Please refer to questions 19-25 in the checklist - CAT02)

Rent for the allotments which includes a water charge based on metered use, covers basic running costs. Additional funds are allocated as part of the Parish Council budget for additional expenditure, and through HACA who raise additional funds for specific equipment such as tool sheds as required applying for Grants as applicable.

**Future management**

How will you manage the asset and ensure that it continues to contribute to the wellbeing of the local community in the future?  
(Please refer to questions 26-29 in the checklist - CAT02)

The Parish Council meets 10 times a year at which a Parish Councillor who has responsibility to oversee the running of the allotments makes a report for the whole Council to discuss and decide on action required. Wider consultation via HACA and other groups within the village also take place and they can air their views as required.

**DECLARATION**

I confirm that the details included in this application are correct

Signed:

[Signature box]

Name (please print):

C. J. ROBINSON

Date:

22<sup>nd</sup> Nov. 2016

Form CAT02

## Application for the transfer of a Council asset

### CHECKLIST

Please refer to the questions highlighted in red to find out if your proposal is eligible.

	Question	Yes	No	Note
<b>Community use</b>	1. Is the asset to be provided for a public purpose?	√	<input type="checkbox"/>	Other than in exceptional circumstances, the Council will only dispose of assets for private or commercial use by way of open market sale
	2. Will the asset be hired or used by third parties?	√	<input type="checkbox"/>	If 'yes' your application should set out how this will work
	3. Will your organisation supervise use of the asset?	√	<input type="checkbox"/>	If 'no' your application should explain how use will be supervised
	4. Will the public have access to the asset?	√	<input type="checkbox"/>	If 'yes' your application should set out how your liabilities will be covered

	Question	Yes	No	Note
<b>Is the asset fit for proposed use?</b>	5. Is it big enough?	√	<input type="checkbox"/>	The Council will only transfer assets that are fit for purpose
	6. Is it in the right location?	√	<input type="checkbox"/>	The Council will not transfer assets that increase unnecessary car use
	7. Is it safe?	√	<input type="checkbox"/>	The Council will not transfer assets that are unsafe
	8. Does it have utilities? (Water, electricity, drainage, etc)	√	<input type="checkbox"/>	If 'no'- your application should explain if they are needed

	Question	Yes	No	Note
<b>Community Support and consultation</b>	9. Have you consulted nearby residents?	√	<input type="checkbox"/>	If 'no'- please consult before submitting your application
	10. Have you consulted adjoining owners?	√	<input type="checkbox"/>	If 'no'- please consult before submitting your application
	11. Have you consulted others affected by the proposal?	√	<input type="checkbox"/>	If 'no'- please consult before submitting your application
	12. Have you consulted the local Wiltshire Councillor?	√	<input type="checkbox"/>	If 'no'- please consult before submitting your application
	13. Have you consulted the local Parish Council?	N/A	<input type="checkbox"/>	If 'no'- please consult before submitting your application
	14. Is there community support for the change of use?	√	<input type="checkbox"/>	If 'no' - consider carefully whether you wish to proceed with your application

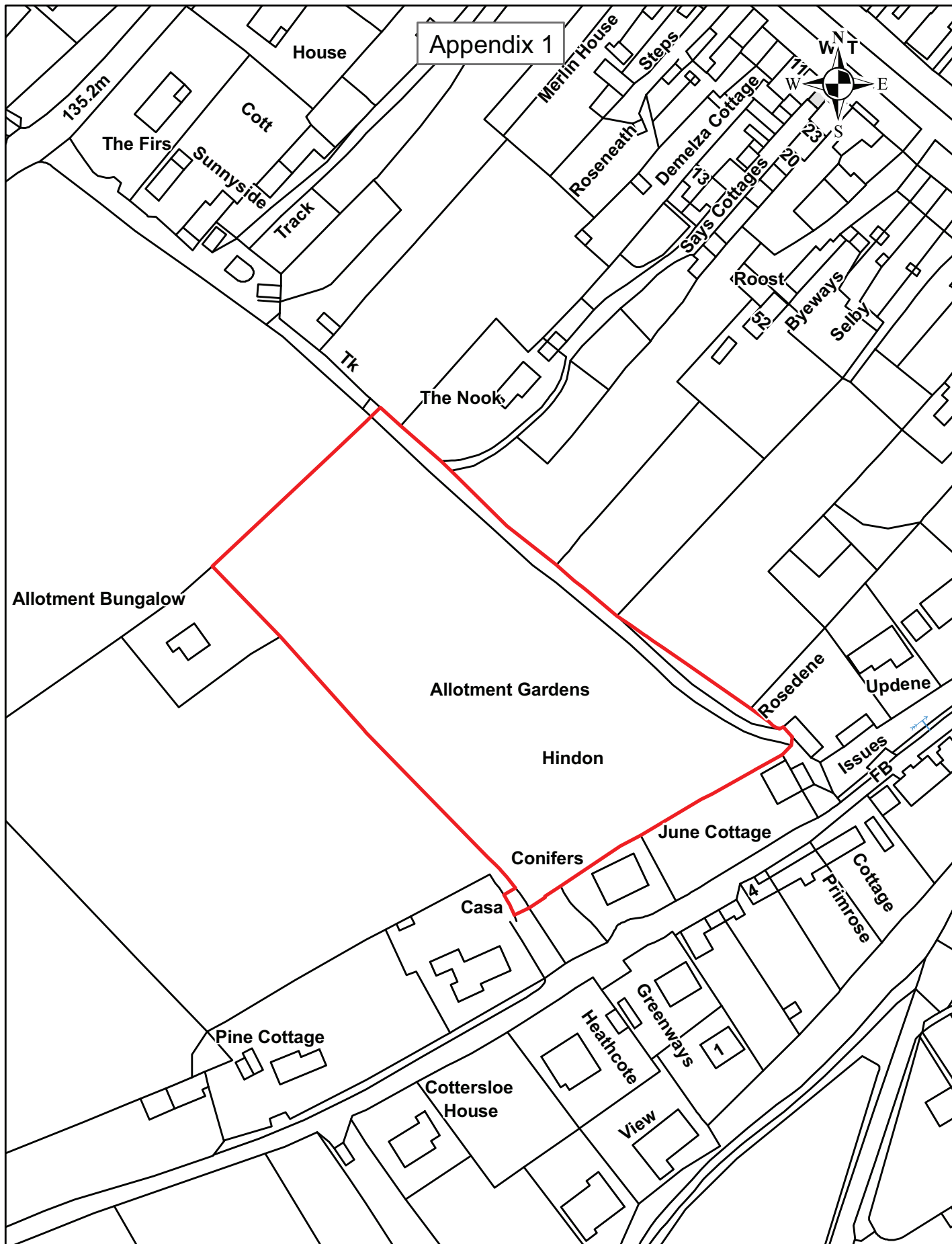
	Question	Yes	No	Note
Legal	15. Are there any covenants or other legal constraints?	☐	√	If 'yes' your application should explain implications
	16. Does the proposed use require planning consent?	☐	√	If 'yes' your application should explain implications
	17. Have you considered insurance cover?	√	☐	If 'no' your application must explain implications
	18. Have you assessed health and safety liabilities?	√	■	Your application must explain how you will deal with risks and liabilities


	Question	Yes	No	Note
Finance	19. Can you meet all capital maintenance costs?	√	☐	If 'no' your application should explain how funding will be provided
	20. Can you meet all day-to-day running costs?	√	☐	If 'no' your application should explain how funding will be provided
	21. Will you use the asset to generate income?	√	☐	If 'yes' your application should provide further details
	22. Will any third party be assisting with the costs?	☐	√	If 'yes' your application should provide further details
	23. Do you have any contingency funds?	√	☐	If 'no' your application should set out how you will deal with contingencies
	24. Are you prepared to pay for the asset ?	☐	√	If 'yes' your application should set out your offer
	25. Are you seeking transfer of the councils running costs?	■	√	If 'yes' your application falls outside of the scope of this scheme <sup>1</sup>

	Question	Yes	No	Note
Management	26. Will you manage the asset?	√	☐	If 'no' your application should set out who will manage the asset.
	27. Will a management committee be set up?	√	☐	If 'yes' your application should set out how this will work
	28. Will users of the asset be involved?	√	☐	If 'yes' your application should set out how this will work
	29. Will someone be employed to manage the asset?	☐	√	If 'yes' your application should set out how this will work

<sup>1</sup> The council may still be willing to transfer the asset and the running costs, or a proportion of the running costs but this falls under a separate scheme

Appendix 1



Title:		<b>Hindon Allotments</b>		Crown copyright and database rights 2012 Ordnance Survey 100049050	
Date:	February 2012	Dr Carlton Brand BA MSc EngD Corporate Director Telephone 0300 456 0100		 Where everybody matters	
Scale:	1:1250 @A4				
-	-				





**South West Wiltshire Area Board**  
**Community Areas Transport Group (CATG)**

**14.30 Tuesday 31<sup>st</sup> January 2012**

**Dinton Village Hall**

**Minutes**

**1. Apologies and introductions**

In attendance:

- i. Cllr Tony Deane (Chair) (AD)
- ii. Cllr Jose Green (JG)
- iii. Cllr Bridget Wayman (BW)
  
- iv. Spencer Drinkwater, Principal Transport Planner (SD)
- v. Richard Jefferies, Mere Resident (RJ)
- vi. Rachael Ashton-Brown, Wilton Resident (RAB)
- vii. Tom Gardner, Senior Engineer (TG)
- viii. Tony Phillips, Fovant Parish Councillor (AP)
- ix. Clive Upton, Dinton Resident (CU)
- x. Tony Peel, Tollard Royal Parish Councillor (TP)
- xi. Chris Clark, Local Roads Manager (CC)
- xii. Bev Ford, Tisbury Community Safety Partnership (BF)
- xiii. Steve Harris, Community Area Manager (SH)

Apologies:

Charles Smith, Dinton Parish Councillor, David Button, Area Highway Engineer & Tracy Myers, Highways Technician

Notes were given for the last meeting.

**2. LTP Area Board Substantive Highway Scheme.**

AD noted that the scheme is technically at Charlton, so will be referred to in this way in future.

Cllr Dick Tonge has advised that there are funds available to support this scheme from the Highways budget, as long as support funding of £11,000 is identified. Donhead St Mary PC is putting forward £1000 (£500 for 12/13, £500 for 13/14). SD advised the total cost of the scheme is approximately £80,000.

JG asked whether Ludwell were going to make a public appeal, as this had previously been mentioned. AD advised that he was not aware whether any other work had been done with this.

AP asked if it was possible for CATG to contribute out of funding for next year. BW advised area board grant money is available. BW will put forward resolution for area board to contribute and funds can then be paid back when received (i.e. from Donhead St Mary).

**ACTION – SH to include proposal for £11,000 to be set aside for the scheme at Area Board meeting on 29 February 2012.**

BW advised that Donhead St Mary should provide at least £1000 back. TP felt that the local community should also pay into this.

CU asked if there were any funds available from schools; SD advised that the scheme is not linked to children accessing school. AP asked if R2 funding was available; AD advised that there is no R2 money available in that area.

AD advised that proposal will be included as part of the CATG update.

TG advised that presuming all parish contributions come in (£2500 Wilton, £500 Netherhampton, £200 Fovant) this will leave approximately £7,800 remaining from the CATG budget for 11/12.

### **3. Current priorities**

Tuckingmill – finished.

Ansty Road Bridge – finished. AD asked if any response had been received by South West trains in relation to painting on the premises.

**ACTION - SD to continue to chase with South West trains for clarification.**

Bishopstone Crossing – TG advised he thinks this was completed last week.

### **4. New priorities for 2012/13**

TG advised that it would be a good idea for a list to be put together with new proposals for the next meeting.

### **5. New requests**

*Tollard Royal:*

- 1) B3081 roadside kerbing

A report produced by TP was shared with the group.

CU asked if Highways are responsible for both sides of the road. CC advised this is not always the case.

AD asked what can be done about over-runs. CC advised that generally the verge is re-made. Realistically if getting overruns something more structural is required to bring the verge back across. CC advised if this was done in this case you would still get the problem repeated.

TP advised that the road is very narrow. TP knew of one car that had damaged tyres as a result.

TG advised that the white lines on side of the road are an advisory marking.

TP declared an interest as there are many similar road situations in Fovant.

RAB asked what would happen with this kerbing if HGVs came through. CC advised that potentially they would knock the kerbing out. It is possible to put double row of kerbs in. TG said a standard kerb would be mounted and knocked out. Containment kerbs are much higher, usually a very urban measure. CC advised they have used them in rural locations but they don't go down very well with local people.

JG asked what would happen if a car was damaged on double kerbing? BW asked if council could be liable for any damage. CC advised that they are recognised for roadside use.

AD asked the group if this issue was something that is lived with or something that one could spend thousands of pounds on and could make the countryside more urban. CU asked how long do you live with something? CU observed that if the posts weren't there then it would keep going back.

AP asked why the posts are not on the road rather than the grass. TP advised that the plot on the left of the picture is a community orchard and the posts were put in 3 years ago. TP was advised by David Button to put them half a metre back, in case cars were to damage themselves against it. TP advised that more and more ground is gradually being eroded and this is spoiling a pretty area. JG asked if it was saving damage to the property on the other side of the road. TP advised that the resident on the opposite side has had his fence damaged on numerous occasions.

AD advised an estimate from David Button had been received. AD asked whether the group wanted to have it looked at further. TP offered £200 out of precept. AD advised that other areas are using Sowing Seeds funding and this could potentially be claimed in order to protect the orchard.

AD proposed that TG look into the case further and this was agreed.

**ACTION TG to check out the wall foundations and any implications on cost; TG then to update.**

BW asked whether Wiltshire Council would maintain the kerbing, TG confirmed that they would. TG advised that he would be able to look at it in the next month.

AP stated that the sense should be taken from the meeting that the scheme should go ahead if it can.

2) Unsuitable for HGV signing

TP advised that a sign at the top / bottom would be helpful.

SD advised that it has to be unsuitable for HGVs in order for signs to go up.

**ACTION - SH to gather information so that it can be raised as an area board issue and looked into.**

AD advised that it will be drawn to Mark Stansby's attention. SD advised that if agreed it will then come out of a central pot.

BW advised that if a sign is required and there is no budget then the matter should be brought back to CATG.

JG asked if access permitted signs would be appropriate. SD advised that signs are advisory and tend to have been used where it is not obvious that the road will narrow.

*Squalls Lane, Tisbury:*

TG advised that this was an issue that needs to be raised on the system? A resident is concerned that the route is used as a short cut by locals. TG drove through it; there is a gate at the other end that is always open. JG advised there might be a right of way (bridle path). Dead end road essentially.

**ACTION - AD will raise the matter with Martyn Day. TG will advise the resident that the matter is being looked at.**

## **6. Review of scheme requests in the Mere, Tisbury and Wilton Community Areas**

*Fingerposts:*

AD advised that parish councils have opportunities through the Area Board to refurbish one fingerpost each year; a 50% grant (max £350) has been agreed previously, including £200 fee for removing and erecting. AD advised that he is likely to propose that area board pays £550 per fingerpost this year. BW raised the point that some parishes will have more arms to pay for on the post and therefore costs will be higher.

AD confirmed that local contractors could be used but the fingerposts must be done to Wiltshire specification. BW proposed that 50% plus £200 could be awarded in future.

AD advised that all that is needed in future is the request and a photograph.

*Dinton Refuge Island:*

TG is meeting with Mr Glover in the next couple of weeks along with Charles Smith and couple of members of the parish council before mid-February.

*Netherhampton:*

This has progressed quite well. TG has met with the parish council and agreed the scheme and their contribution (need clarification on whether this is £500 or £1000). Scheme will cost £3200, to be implemented in April/May.

**ACTION - JG will go back to PC to confirm contribution.**

*Mere Lynch Close:*

This has now been dropped. AD advised that Mere residents decided the scheme was not viable.

*Wilton Double Yellow Lines:*

TG advised that AD agreed £2,500 contribution from town council. WTC wanted to include additional restrictions in Castle Lane, subsequently agreed by WC that this is a viable scheme. RAB is informally consulting with the Water Ditchampton NHW and interested Victoria Road residents, specifically about the double yellow lines in Water Ditchampton. RAB to submit information to TRO. TG advised implementation will happen after April.

JG asked when the contribution is to be made. TG advised that an invoice is sent after works are completed.

**ACTION - SH to obtain minutes from Wilton Town Council meeting to show evidence of what has been agreed; these will be sent with the minutes.**

*Hindon Lane, Tisbury:*

Promoting TRO (traffic regulation order) to extend 30 mph limit. Now with TRO team, intending to advertise in March, await the outcome of this. Parish council supported this process. JG advised there was some debate as to whether this was exasperating the parking issue for residents. AD advised that WC is being flexible in order to ensure issue can be resolved.

*Dropped kerbs:*

CC gave details of locations where dropped crossings could be put in; see attached documents. AD advised that money has been granted to doing dropped kerbs. CC advised that 5 dropped crossings have been identified. TG advised £2000 has been put aside. AD concurred that the crossings identified are correct.

**ACTION – CC to confirm whether the funding available will cover the identified schemes.**

*SID allocation:*

AD advised that BF has conducted exercise to check on insurance costs. Was discussed that CSW are not insured either? BF advised that she is waiting for information higher up on who should take out insurance.

BF advised that insurance was asked for if people got knocked over by vehicles, fall off ladder if changing. BF told that she would need public liability and employers liability cover. There is also a question about personal accident cover. Volunteers are using personal cars, will need to add extra insurance cover.

AD has raised the issue with Dick Tonge; nothing insurable from Wiltshire Council's point of view. Asked to check the policies out; BF advised that CSW not added on under WC policy.

RJ advised that there is more risk with the SID project. There is a heavy box and battery. Pole is put up by WC, and then volunteers put on and take off the camera. AD advised that until insurance is sorted out the SID will not be used.

BF advised that one quote has been gained from private site – £371. Still have hurdle with using personal cars.

**ACTION - AP will provide details of another scheme where insurance has been sourced.**

In the longer term, the issue needs to be raised with WC. AD proposed that best cover should be sourced in the meantime.

BW suggested making contact with GROW.

CC to discuss with RJ and will also make other enquiries. The group agreed that insurance will not be sourced until enquiries have been made.

**ACTION - SD to raise issue of CSW insurance.**

## **8. Other highways issues**

Fovant crossroads – after survey TG will arrange a public meeting to discuss. Survey should be back in next couple of months. Order for survey has been placed.

## **9) AOB**

*Parking at the Poplars:*

AP, Proposal is to have 13 extra parking spaces. Residents and Neighbourhood Housing officer have signed up. TG advised that reinforced grass-crete is used, not particularly expensive.

AP advised that spaces at bottom for bungalows are only designated ones. CC advised that heavy traffic usage can result in not much grass growing. JG proposed that a letter is written to Housing (Graham Hogg and Derek Streek) that this is an issue. AD agreed to notify them; TG will get a costing but this will be approximate and could increase substantially.

**ACTION - TG will decide if further investigations are required and any costs implied.**

BV will raise an issue on the system.

JG raised question with what is being done with data received from SIDs/CSW. TP advised that reports going in daily, not sure when letters go out.

**ACTION – SH to highlight concerns with Elizabeth Ngero.**

Tracey was due to investigate batteries in road sign – **ACTION CC to look into this.**

JG commended TG for his award as part of his thesis.

AD advised that he had attended a SCOB meeting last night; there may be an access problem to the site. **ACTION - TG will look into what needs to happen next.**

TG gave financial update. Balance available is £4643, not including contributions. Including contributions, this brings the figure up to £7800.

10. Next meeting 20 March 2012 – Dinton Village Hall. **ACTION – SH to make booking and update group.**





## South West Wiltshire Area Board Councillor Initiative

### 1. What is the project?

To fund the safety improvements on the A30 at Charlton, near Ludwell. This is a scheme that has been highlighted by the Community Area Transport Group (CATG) as being a high priority for completion. The scheme has been approved funding from the central Highways budget and is estimated to cost **£80,000**. In order for central funding to be approved, a contribution of **£11,000** is required into the scheme. Donhead St Mary Parish Council have confirmed a contribution of **£1000**; £500 will be contributed in 2012/13 and £500 in 2013/14. Therefore, it is proposed that the area board allocates **£11,000** immediately to enable this project to go forward; the payments from Donhead St Mary Parish Council will be paid back into the Area Board general funding pot when received.

### 2. Where is the project taking place?

On the A30 at Charlton, near Ludwell, in the parish of Donhead St Mary.

### 3. When will the project take place?

Autumn 2012.

### 4. Please outline:

- **Community benefits**
- **Evidence of need**
- **Links to Community Plan**
- **Community Issue**

This project will provide a signal controlled 'puffin' crossing; an outline plan is included with this initiative.

This issue was first highlighted in 2006 due to the high traffic volume and dangerous nature of this junction.

The CATG was especially concerned about the project because this busy road has to be crossed by schoolchildren from the local village in order to access their sports club facilities. Local residents also use the facilities and the danger will be mitigated by the 'puffin' crossing.

### 5. What is the desired outcome/s of this project?

To improve the safety of the A30 at Charlton, near Ludwell, in the parish of Donhead St Mary.

# South West Wiltshire Area Board Councillor Initiative

## 6. Who will Project Manage this project?

Wiltshire Council Highways

## 7. Please confirm costs

The total project cost is estimated to be £80,000.

The amount being requested from the area board for this proposal is £11,000.

## 8. Additional information in support of the project

The bid to the Substantive CATG group has enabled this project to be prioritised as long as supporting funding can be secured.

This issue has been highlighted since 2006 so this extra funding would overcome this longstanding issue.

<b>Report to</b>	<b>South West Wiltshire Area Board</b>
<b>Date of Meeting</b>	<b>29 February 2012</b>
<b>Title of Report</b>	<b>Finger Posts in South West Wiltshire</b>

## Purpose of Report

1. To allocate funding of up to £350 to Parish Councils who have registered their requirements with Highways and/or Community Area Manager of replacing or refurbishing finger posts on the highway in their area.

<b>Parish Council</b>	<b>Amount</b>
Quidhampton Parish Council	£350
<b>TOTAL</b>	<b>£350</b>

1.1 The Area Board has written to all Parishes in South West Wiltshire making them aware of the funding available from the Board to replace or refurbish finger post signs; information can be found in the [reports pack](#) from the Area Board meeting held on 7 December 2011.

1.2 The Board has received 1 request for this funding from the Parish Council listed in the table above.

**Recommendation: To approve the funding as set out in the table above with the condition that each Parish Council that receives funding to replace or refurbish a finger post must provide evidence of doing so within twelve months.**

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<b>Report to</b>	<b>South West Wiltshire Area Board</b>
<b>Date of Meeting</b>	<b>29 February 2011</b>
<b>Title of Report</b>	<b>Community Area Grants</b>

### Purpose of Report

To ask Councillors to consider 8 applications seeking 2011/12 Community Area Grant Funding.

<b>Application</b>	<b>Amount</b>
Sound system for Village Hall. Applicant: Broad Chalke Village Hall Management Committee.	£2,213
Village marquee. Applicant: Tollard Royal Village Committee.	£1,000
Exhibiting facilities for village shows. Applicant: Chilmark Horticultural Society.	£959
Re-decoration of Village Hall. Applicant: Sedgehill Village Hall	£989.21
Archery event for users of the Stroke Club Applicant: Forum Stroke Club	£501.90
Village Hall refurbishment Applicant: Teffont Village Hall	£7,508.46
Refurbishment of kitchen ceiling Applicant: Semley Village Hall	£968
Improvements to kitchen and servery Applicant: East Knoyle Village Hall	£5,000

## 1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Community Services (15 April 2011). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance for funding.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The emphasis in the Coalition Government's Localism agenda supports the ethos of volunteering and community involvement. With this in mind Community Area Grants should be encouraged from and awarded to community and voluntary groups.
- 1.4. Area boards will not consider applications from Town and Parish Councils for purposes that relate to their statutory duties or powers that should be funded from the local Town/Parish precept. However, this does not preclude bids from Town/Parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the Town/Parish council.
- 1.5. In addition to Community Area Grants, Councillors can submit an Area Board Project which differs from Community Area Grants in that they do not require match funding. Area Board Projects should not be used to avoid complying with Community Area Grant criteria.
- 1.6. Officers are required to provide recommendations in their report, although the decision to support applications and to what level is made by Wiltshire Councillors on the Area Board.
- 1.7. Funding applications will be considered at every Area Board meeting.
- 1.8. All applicants are encouraged to contact Charities Information Bureau which is working on behalf of Wiltshire Council to support community and voluntary groups, town and parish councils to seek funding for community projects and schemes both from the Area Board and other local and national funding sources.
- 1.9. Two applications to this funding round were withdrawn. One application has withdrawn due to a change in circumstance with their project and intends to reapply in a future funding round. One application was withdrawn and a Diamond Jubilee / Olympic Torch Celebration application submitted in its place.
- 1.10. Paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce the volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.11. The 2011/2012 funding criteria and application forms are available on the council's website ([www.wiltshire.gov.uk/areaboards](http://www.wiltshire.gov.uk/areaboards)) or paper versions are available from the

<b>Background documents used in the preparation of this Report</b>	<ul style="list-style-type: none"><li>• Community Area Grant Application Pack 2011/12</li><li>• Wiltshire Community Plan 2011 – 2026</li></ul>
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## 2. Main Considerations

- 2.1. South West Wiltshire Area Board has been allocated a 2011/2012 budget of **£121,048** for Community Area Grants, Community Partnership Core Funding and Area Board Projects.
- 2.2. The carry forward from the 2010/2011 budget is **£40,188**. This gives a **total budget of £161,236** for the 2011/2012 budget.
- 2.3. The amount of funding remaining for 2011/2012 is currently **£90,907**.
- 2.4. If all Community Area Grants were successfully awarded at this meeting, the remaining funds in the total budget would be **£71767**. This does not include any other funding awarded by the South West Wiltshire Area Board out of the budget during this meeting.
- 2.5. Councillors will need to be satisfied that grants awarded in the 2011/12 year are made to projects that can realistically proceed within a year of the award being made.
- 2.6. There will be 2 more rounds of funding during 2011/12, including this meeting. The deadline for submitting applications to the Community Area Manager is 4 weeks prior to the meeting. For the actual dates see:  
[www.wiltshire.gov.uk/council/areaboards/southwestwiltshireareaboard.htm](http://www.wiltshire.gov.uk/council/areaboards/southwestwiltshireareaboard.htm)

## 3. Environmental & Community Implications

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

## 4. Financial Implications

- 4.1. Awards must fall within the budget allocated to the South West Wiltshire Area Board. Grant applications totalling **£19,139.57** have been received for this meeting.

## 5. Legal Implications

- 5.1. There are no specific legal implications related to this report.

## 6. HR Implications

- 6.1. There are no specific HR implications related to this report.

## 7. Equality and Inclusion Implications

- 7.1. Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.
- 7.2. Implications relating to individual grant applications are outlined within section 8 – “Officer Recommendations.”

## 8. Officer Recommendations

Ref	Applicant	Project proposal	Funding requested
wil/11/035	Teffont Village Hall	Village hall refurbishment	£7,508.46

- 8.1.1. Officers are of the opinion that this application meets the 2011/12 grant criteria; a third quote for the audio/video system is awaited at the time of writing this report.
- 8.1.2. The application demonstrates a link to the Wiltshire Community Plan 2011 – 2026 (p10), as a better equipped village hall potentially helps to build a stronger and more resilient community, fit for the future.
- 8.1.3. This project is to fund the cost of the refurbishment of Teffont Village Hall. This includes creating a new disabled access, replacing a flat roof, replacing two windows and installing a new audio/video system. These works continue a process of refurbishment already begun by the village hall to raise the standard and potential of the venue.
- 8.1.4. The hall is already well used for a variety of means covering all age groups, including clubs and societies, jumble sales, exercise groups, committee meetings and parties. The hall already hosts a bi-monthly event for the local community to meet together, in the absence of a pub in the village. In order to maintain this use, and encourage new activities and events, refurbishment is required. The audio/video system will ensure greater use of the hall and build upon the success of events such as the ‘film night.’
- 8.1.5. A new hearing loop will ensure that members of the local community who are hard of hearing will be able to engage in local events.
- 8.1.6. If the Board does not fund this project then there would probably be a delay in the work being completed whilst alternative funding is sought. The applicant will not be eligible for assistance from Community First (Village Hall Grant Scheme) in this financial year.

Ref	Applicant	Project proposal	Funding requested
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wil/11/028	Broad Chalke Village Hall Management Committee	New sound system to be installed with speakers, microphones and hearing loop included	£2,213
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8.1.7. Officers are of the opinion that this application meets the 2011/12 grant criteria.

8.1.8. The application demonstrates a link to the Wiltshire Community Plan 2011 – 2026 (p10), as a better equipped village hall potentially helps to build a stronger and more resilient community, fit for the future.

8.1.9. This project is to fund the cost of a new sound system for Broad Chalke Village Hall. This includes new equipment in the form of speakers, microphones, and a hearing loop and mixer desk.

8.1.10. The hall is already well used by a variety of local groups covering all age groups, including dance lessons, concerts and toddler groups. In order to maintain this use, and encourage new activities and events, a permanent sound system is required. On occasion it has been necessary to hire an amplifier and speakers.

8.1.11. A new hearing loop will ensure that members of the local community who are hard of hearing will be able to engage in local events.

8.1.12. If the Board does not fund this project then there would probably be a delay in the work being completed whilst alternative funding is sought. The applicant has already sought assistance from Community First (Village Hall Grant Scheme) and the Charities Information Bureau, without success.

Ref	Applicant	Project proposal	Funding requested
tis/11/022	Tollard Royal Village Committee	Village Marquee	£1,000

8.1.13. Officers are of the opinion that this application meets the 2011/12 grant criteria.

8.1.14. This project is to buy a marquee for the village to use as it does not have a village hall so cannot hold larger community events.

8.1.15. The Area Board recognises the need to support and enhance local facilities for all the community.

8.1.16. If the Board does not fund this project then the community would continue to fundraise.

Ref	Applicant	Project proposal	Funding requested
tis/11/030	Chilmark Horticultural Society	New exhibiting facilities for village shows	£959

- 8.1.17. Officers are of the opinion that this application meets the 2011/12 grant criteria; in the absence of a constitution or terms of reference, the applicant has provided a statement of purpose for the organisation.
- 8.1.18. The application demonstrates a link to the Wiltshire Community Plan 2011 – 2026 (p10), to promote more community involvement which leads to building a stronger, more resilient community.
- 8.1.19. This project is to fund a marquee and nine folding bench tables. The success of the annual event has led to a lack of exhibition facilities; these purchases would particularly assist with the lack of space for work produced by children. There is potential for any newly purchased marquee to be used for other local community events.
- 8.1.20. The Area Board recognises the need to support and enhance local facilities for all the community.
- 8.1.21. If the Board does not fund this project then the community would continue to fundraise.

Ref	Applicant	Project proposal	Funding requested
tis/11/03 3	Sedgehill Village Hall	Redecoration of village hall	£989.21

- 8.1.22. Officers are of the opinion that this application meets the 2011/12 grant criteria; in the absence of a constitution or terms of reference, the applicant has provided a summary of use for the hall.
- 8.1.23. The application demonstrates a link to the Wiltshire Community Plan 2011 – 2026 (p10), as a better equipped village hall potentially helps to build a stronger and more resilient community, fit for the future.
- 8.1.24. This project is to fund the cost of redecorating the village hall. This includes the cost of paint, scaffold hire, the hire of a sander and dust sheets and new tables/chairs.
- 8.1.25. The hall is already used for various meetings and events, including PC meetings, party events, band group practice and flower arranging. The village hall is also used on election days. In order to maintain this use, and encourage new activities and events, redecoration is required.
- 8.1.26. The Area Board recognises the need to support and enhance local facilities for all the community.
- 8.1.27. If the Board does not fund this project then the community would continue to fundraise.

Ref	Applicant	Project proposal	Funding requested
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wil/11/034	Forum Stroke Club	Archery event for people with disabilities	£501.90
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- 8.1.28. Officers are of the opinion that this application meets the 2011/12 grant criteria; in the absence of a constitution or terms of reference, the applicant has provided an overview of the work done by the organisation. The Area Board is considering this application and will not be making any commitment to an annual event.
- 8.1.29. The application demonstrates a link to the Wiltshire Community Plan 2011 – 2026 (p10); this event will assist in fostering strong communities by assisting members of the club to feel valued and reach their potential.
- 8.1.30. This project is to fund an archery event for people who have suffered a stroke; it is intended that the event will encourage members to take part, try to achieve and also be a social mechanism for building confidence.
- 8.1.31. The applicant will be covering the part of their project costs associated with catering and prizes (£125) out of their own fundraising/reserves (£135).
- 8.1.32. The Area Board recognises the need to support projects for people with disabilities within the community.
- 8.1.33. If the Board does not fund this project then the community would continue to fundraise.

Ref	Applicant	Project proposal	Funding requested
tis/11/036	Semley Village Hall	Refurbishment of kitchen ceiling	£968

- 8.1.34. Officers are of the opinion that this application meets the 2011/12 grant criteria.
- 8.1.35. The application demonstrates a link to the Wiltshire Community Plan 2011 – 2026 (p10), as a better equipped village hall potentially helps to build a stronger and more resilient community, fit for the future.
- 8.1.36. This project is to fund the cost of a refurbished kitchen ceiling; recent work has taken place to decorate the main hall and install new kitchen units. The present kitchen ceiling is affected by condensation and mould, potentially causing a health hazard.
- 8.1.37. The village hall is used by a variety of groups, including the local women's institute and keep fit classes. A clean, safe kitchen area is required to support these activities.
- 8.1.38. The applicant has already allocated reserves for future improvements to the toilets (including disabled facilities), car parking and the installation of a children's playground. A planning application is due to be made later this year.

8.1.39. The Area Board recognises the need to support and enhance local facilities for all the community.

8.1.40. If the Board does not fund this project then the community would continue to fundraise.

Ref	Applicant	Project proposal	Funding requested
tis/11/03 7	East Knoyle Village Hall	Improvements to kitchen and servery	£5,000

8.1.41. Officers are of the opinion that this application meets the 2011/12 grant criteria.

8.1.42. The application demonstrates a link to the Wiltshire Community Plan 2011 – 2026 (p10), as a better equipped village hall potentially helps to build a stronger and more resilient community, fit for the future.

8.1.43. This project is to fund the cost of an improved kitchen and server. This will help to facilitate existing catering requirements and provide new opportunities for the use of the village hall. The Village Hall has particularly highlighted the opportunity to expand use by local businesses, which will be assisted by improved catering facilities.

8.1.44. The village hall is used for a variety of purposes including keep fit classes, wedding receptions, meetings, parties and events. Feedback from groups using the village hall has resulted in the plans for these works.

8.1.45. Planning permission for the improvements was granted on 13 August 2010.

8.1.46. The Area Board recognises the need to support and enhance local facilities for all the community.

8.1.47. If the Board does not fund this project then the community would continue to fundraise. However, the applicant has secured £6,000 from the Village Halls Grant and this expires on 4 April 2012.

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## SOUTH WEST WILTSHIRE AREA BOARD (29 February 2012)

### Your Local Issues

#### 1. Purpose of the Report

1.1. To update the board on all issues currently **in progress**.

#### 2. Issues in progress

ID	Category	Location	Summary of Issue	Update
2034	Planning	Bower Chalke	South Wiltshire Core Strategy	Issue was also raised at area board meeting on 7 December. Chairman to respond.
2021	Highways	Wilton	Traffic on A30	Chairman to respond.
1943	Highways	Tisbury	Large vehicles in Tisbury	Issue to be discussed at Community Area Transport Group (CATG) on 20.3.2012
1925	Highways	Zeals	Speeding in New Road, Zeals	Metro count completed between 12.10.2011 and 25.10.2011. 85 <sup>th</sup> percentile was 44.7mph, trigger for referral to Community Speed Watch is 46mph so no further action triggered. Details of metro count have been requested.
1891	Highways	Wilton	Stoford vehicle activated sign in wrong place	Highways Agency being chased for update on their investigation.
1856	Highways	Sutton Mandeville	Speeding in Sutton Row	Case to be considered at CATG on 20.3.2012 as to whether Sutton Row should be prioritised in 'C' class speed limit review.
1806	Highways	Hindon	Speeding in Hindon	Local community are now trained to carry out Community Speed Watch. Clarifying whether a new metro count is required.
1312	Highways	Dinton	Speeding in Steep Hollow, Dinton	NPT undertaking enforcement in June 2011 – have requested update.
1268	Highways	Broad Chalke	Speeding in Broad Chalke	High Lane has been included in the Speed Indicator Device (SID) programme as a result of metro count. The site will be reviewed with metro counts as part of this programme.
2152	Highways	Ugford	Village gateway request	Requested clarification as to whether this is already being considered.
2162	Highways	Tollard Royal	Unsuitable for HGVs sign request	New signs have been erected – case to be closed.

#### 3. Updates for the above issues:

3.1. Full details on the issues are available online here:

<http://www.wiltshire.gov.uk/council/areaboards/southwestwiltshireareaboard.htm>

You then click on **issues tracking**. If you would like to be sent hard copies of the issues and updates please send an email to [stephen.harris@wiltshire.gov.uk](mailto:stephen.harris@wiltshire.gov.uk) or phone 01722 434211.

4. **Reporting an issue:**

- 4.1. To report an issue go to  
[https://forms.wiltshire.gov.uk/area\\_board/areaboards.php](https://forms.wiltshire.gov.uk/area_board/areaboards.php)

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## SOUTH WEST WILTSHIRE AREA BOARD

Item No. 19

Please note: this is a working document which is subject to change due to availability of relevant Officers/Partners and relevant time scales.

Date	Cabinet Member Attending	Location	Area Board Agenda Main Items
22 March 2012	None	Nadder Hall, Tisbury	This is an Extraordinary meeting which has been scheduled to consider Community Area Grant applications and Youth Funding Bids.
11 April 2012	Cllr John Brady	Charlton Remembrance Hall	<ul style="list-style-type: none"> <li>• Fire &amp; Rescue Service – Integrated Risk Management Plan for 2012-15</li> <li>• Fees and Charges Policy</li> <li>• Speed Indicator Device (SID) Update</li> </ul> <p>Standard items including Partner and Parish Council Updates, Local Issues and Community Area Grants.</p>
13 June 2012	Cllr John Thompson	Bishopstone Village Hall	<ul style="list-style-type: none"> <li>• Appointment of Chairman and Vice Chairman</li> <li>• Appointments to Outside Bodies and Working Groups</li> <li>• Volunteering in Wiltshire</li> </ul> <p>Standard items including Partner and Parish Council Updates, Local Issues and Community Area Grants.</p>

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